

**Jackson County Board of Education
Minutes of Regular Meeting
Sylva, North Carolina
Central Office**

398 Hospital Road, Sylva

June 26, 2018

6:00 p.m.

The Jackson County Board of Education met in regular session at 6:00 p.m. on Tuesday, June 26, 2018, at the School Board Administrative Offices, 398 Hospital Road, Sylva, NC. The following members were present:

Ken Henke, Chairman
Ali Laird-Large, Vice-Chairman
Elizabeth Cooper
Margaret McRae
Wes Jamison

Also present were Dr. Kimberly Elliott, Superintendent; Jacob Buchanan, Assistant Superintendent; Dr. Kevin Bailey, Personnel Director; Chris Campbell, School Board Attorney; Cora Fields, Board Assistant; and incoming board member, Abigail Clayton.

CALL TO ORDER

Chairman Ken Henke called the business meeting to order.

Mr. Henke led the Pledge of Allegiance.

APPROVAL OF AGENDA

Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the Agenda.

SPECIAL RECOGNITION

Dr. Elliott presented a Certificate of Appreciation to Dr. Rebecca Ensley for serving as the Voluntary Safe Schools Director for Jackson County Public Schools.

OPEN SESSION FOR PUBLIC COMMENTS

None.

CONSENT ACTION AGENDA

Action: Upon a motion by Mrs. Ali Laird Large and seconded by Mrs. Elizabeth Cooper, the board unanimously approved the consent action agenda:

- A. Open Session Minutes of Regular Meeting on May 29, 2018

INFORMATION AGENDA

A. **Agenda Item:** Superintendent's Report

Presenter: Dr. Kim Elliott

Dr. Elliott reported on the following items:

1. A Board Work Session will be held on July 16th at SMHS in the Media Center beginning at 9 a.m. to discuss Strategic Planning, Budget, and Middle Schools. The group will move to the Auditorium at 1:00 for the Middle School discussion.
2. The JCPS Leadership Summit will be held Wednesday, July 18th and Thursday, July 19th, beginning at 7:45 a.m. at the WCU Conference Center.
3. At the August Board meeting, Board Attorney, Chris Campbell will update the board on the Rights and Responsibilities of Board Members beginning at 3:30 p.m.
4. Dr. Elliott stated that she is pleased with the partnership between the County Commission, Board of Education, and County Manager. The majority of the JCPS requests were honored with the greatest increase from the County in many years. The county will fund the safety components of: cameras; single entry door systems, enclosed egress courtyards, SROs, and Student Support Specialists/Counselors. Additionally, JCPS received a 2% increase in overall operations, which equates to a little more than \$135,000 dollars. The one-to-one initiative maintained funding, as did technology and preventative maintenance lines. 3 of the 6 classroom teacher requests were funded. These 3 teachers along with the elimination of 3 enhancement positions that were vacant will assist in meeting the class size legislation set forth by the state. Work will continue with the Commission in future years to explore ways to increase the teacher supplement above 2% and to also explore a supplement for all employees to express our appreciation for the dedication to JCPS and its students.
5. JCPS has closed another successful school year and are looking forward to a successful year in 18-19. JCPS students are succeeding and we are moving in the right direction, but still have a ways to go. The JCPS strategic plan was commended during the recent accreditation visit and this five year plan will light the path toward continuous progress, safety, teaching and learning for all JCPS students.

B. **Agenda Item:** Consolidated Federal Programs Update

Presenter: Laura Dills, Elementary Curriculum Director

Ms. Dills provided the board with an update on the Consolidated Federal Programs for 2018-2019.

C. **Agenda Item:** Declared Surplus

Presenter: Gwen Edwards, Finance Officer

Mrs. Edwards informed the board that the following items will be declared as surplus by Fairview Elementary School:

1. 7 colored benches (like found in restaurants)
2. 1 caterpillar shelf (holds books)

3. 3 round tables (heavy)
4. 1 blue kidney table
5. 1 blue table with spaces for students to sit (cut out in table)
6. triangle table with hole for computer cords
7. 1 pommel horse
8. large shelving unit (5 pieces) from media center
9. 30 yellow chairs
10. 50 green chairs

D. Agenda Item: Unaudited Financial Summary

Presenter: Gwen Edwards, Finance Officer

Mrs. Edwards presented the Unaudited Financial Summary as of June 26, 2018.

ACTION AGENDA

E. Agenda Item: Budget Amendments

Presenter: Gwen Edwards, Finance Officer

Mrs. Edwards asked for approval of budget amendments and transfers to the Local Current Expense Funds, State Public School Funds, Federal Grants Funds, Capital Outlay Funds, and Other Specific Funds.

***Action:** Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison, the board voted to approve the Budget Amendments and transfers as requested by Mrs. Edwards.*

B. Agenda Item: Budget Resolution

Presenter: Gwen Edwards, Finance Officer

Mrs. Edwards presented the board with the 2018-2019 Budget Resolution and asked for board approval.

***Action:** Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted to approve the 2018-2019 Budget Resolution as requested by Mrs. Edwards.*

C. Agenda Item: Local Educator Supplement Plan for 2018-2019

Presenter: Dr. Kimberly Elliott, Superintendent

Dr. Elliott presented the board with the Local Educator Supplement Plan for 2018-2019 and asked for board approval.

***Action:** Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve the Local Educator Supplement Plan for 2018-2019.*

D. Agenda Item: Request authorization for the Superintendent to approve purchase for One-to-One Devices

Presenter: David Proffitt, Technology Director

Mr. Proffitt asked for board approval to allow the Superintendent to approve the purchase of the One-to-One devices for 2018-2019.

Action: *Upon a motion by Mrs. Margaret McRae and seconded by Mr. Wes Jamison, the board voted unanimously to allow the Superintendent to approve the purchase of the one-to-one devices.*

- E. **Agenda Item:** School Resource Officer Memorandum of Agreement (MOA) renewal
Presenter: Mr. Jacob Buchanan, Assistant Superintendent

Mr. Buchanan presented the updated 2018-2019 SRO MOA and asked for board approval.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the updated 2018-2019 SRO Memorandum of Agreement.*

- F. **Agenda Item:** School Nutrition Bid Approval – Vendors for 2018-2019
Presenter: Mrs. Laura Cabe, School Nutrition Director

Mrs. Cabe presented the board with the list of recommended school nutrition vendors for 2018-2019 and asked the board for approval.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve the School Nutrition Vendors for 2018-2019.*

- G. **Agenda Item:** Board of Education Meeting Schedule for 2018-2019
Presenter: Dr. Kimberly Elliott, Superintendent

Dr. Elliott presented the Board of Education meeting schedule for 2018-2019 and asked for board approval.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison the board voted unanimously to approve the 2018-2019 Board of Education meeting schedule.*

- H. **Agenda Item:** NC Vocational Rehabilitation Services Third Party Agreement
Presenter: Kelly Doppke, Student Support Services Director

Mrs. Doppke presented the 2018-2019 NC Vocational Rehabilitation Services Third Party Agreement and asked for board approval.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae the board voted unanimously to approve the NC Vocational Rehabilitation Services Third Party Agreement.*

- I. **Agenda Item:** Policy Updates
Presenter: Dr. Kimberly Elliott, Superintendent

First Reading:

1. Attendance, Absenteeism and Truancy (4400)

Dr. Elliott reviewed the above listed policy update as a first reading and will present the updated policy for approval at the July BOE meeting.

Action: *No Action Taken.*

CLOSED SESSION

The board unanimously approved a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper to enter into closed session pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-32 and (a) (3) to discuss matters protected by attorney-client privilege.

Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to return to open session.

OPEN SESSION

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board unanimously approved the consent action agenda:*

- A. Closed Session Minutes of Regular Meeting of May 29, 2018.

PERSONNEL ACTION AGENDA

Action: *Upon a motion made by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison, the board voted unanimously to approve the personnel agenda as recommended by Dr. Elliott. The board unanimously approved the following recommendations:*

Employee Recommendations:

1. Accardo, Nicholas – Teacher, Blue Ridge Early College
2. Capps, Zebulon – Teacher, Smoky Mountain High School
3. Eller, Rena – Teacher, Cullowhee Valley Elementary School
4. Fazzini, Cortina – EC Teacher, Scotts Creek Elementary School
5. Hawkins, James Bruce – Substitute Bus Driver, Smokey Mountain Elementary School
6. Hunt, Cortni – Teacher, Fairview Elementary School
7. Jackson, Jeremiah – Associate Chief Technology Officer, Central Office
8. Kirby, Matthew – School Counselor, Jackson County Early College
9. Long, Michelle – Teacher, Scotts Creek Elementary School
10. Lunsford, Angela – Principal, School of Alternatives
11. Montieth, Kathryn – Pre-K Lead Teacher, Fairview Elementary School
12. Platt, Hannah – Teacher, Scotts Creek Elementary School
13. Pressley, David – Interim PE Teacher, Smoky Mountain High School
14. Rich, William – Custodian and Bus Driver, Smokey Mountain Elementary School
15. Starnes, Alana – EC Teacher, Scotts Creek Elementary School
16. Williamson, Caroline – Assistant Principal, Scotts Creek Elementary School
17. Wilson, Kellie – Teacher, Smoky Mountain High School

18. Wyant, Jeffrey – Assistant Principal, Blue Ridge School and Early College
19. Young, Cassandra – Teacher, Cullowhee Valley Elementary School

Employee Resignations:

1. Brookshire, Chris – Teacher, Smoky Mountain High School
2. Costianes, Christina – Afterschool Assistant, Cullowhee Valley Elementary School
3. Dainsberg, Kimberly – Teacher, Fairview Elementary School
4. Frizzell, Brett – Technology Technician, Central Office
5. Grissom, Stephanie – EC Teacher Assistant, Scotts Creek Elementary School
6. Hawkins, Bruce – Bus Driver, Smokey Mountain Elementary School
7. Klipa, Heather – Teacher, Smoky Mountain High School
8. Klipa, Tyler – Teacher, Smoky Mountain High School
9. Lanning, Max – Teacher, Blue Ridge Early College
10. Reis, Kristopher – Principal, School of Alternatives
11. Saghy, Caitlin – Teacher, Cullowhee Valley Elementary School
12. Shipman, Laura – EC Teacher, Scotts Creek Elementary School
13. Stewart, Anna – Teacher, Cullowhee Valley Elementary School
14. Terrell, Brian – Driver’s Education Instructor, Smoky Mountain High School

Staff, Non-Staff and Returning Coach Recommendations:

1. Brown, Stephen – Head Coach Varsity Men’s Soccer, Smoky Mountain High School – Returning Staff
2. Cagle, Curtis – Assistant Coach Varsity Football, Smoky Mountain High School – Returning Staff
3. Carnes, Scotti – Head Coach Varsity Cheer, Smoky Mountain High School – Returning Non-Staff
4. Cauley, Jeremy – Assistant Coach Varsity Men’s Basketball – Returning Staff
5. Chambers, Angela – Assistant Coach Varsity Volleyball, Smoky Mountain High School – Returning Staff
6. Cleaveland, James – District Middle School Athletic Director – Staff
7. Dengler, Ty – Assistant Coach Varsity Football, Smoky Mountain High School – Returning Staff
8. Dezarn, Megan – Head Coach Volleyball, Smoky Mountain High School – Returning Staff
9. Dunford, Ollin – Head Coach Women’s Basketball, Smoky Mountain High School - Staff
10. Evans, Gabriella – Assistant Coach Volleyball, Scotts Creek Elementary School – Returning Staff
11. Hill, Melissa – Head Coach Junior Varsity Volleyball, Smoky Mountain High School – Returning Staff
12. Melvin, Jason – Head Coach Junior Varsity Women’s Basketball, Smoky Mountain High School – Returning Non-Staff
13. Melvin, Jason – Head Coach Women’s Golf, Smoky Mountain High School – Returning Non-staff
14. Moody, Madison – Assistant Coach Varsity Cheer, Smoky Mountain High School – Returning Non-Staff
15. Moody, Tony – Head Coach Middle School Football, Smoky Mountain High School – Returning Non-Staff

16. Moody, Tony – Head Coach Varsity Wrestling, Smoky Mountain High School – Returning Non-Staff
17. Mulligan, Tyler – Head Coach Junior Varsity Basketball, Smoky Mountain High School – Returning Staff
18. Orr, Kelli – Assistant Coach Junior Varsity Cheer, Smoky Mountain High School – Non-staff
19. Parsons, Jonathan – Head Coach Junior Varsity Men’s Soccer, Smoky Mountain High School – Returning Staff
20. Parsons, Stephen – Assistant Coach Varsity Men’s Soccer, Smoky Mountain High School – Returning Staff
21. Parsons, Stephen – Assistant Coach Junior Varsity Basketball, Smoky Mountain High School – Returning Staff
22. Pendergast, Brandon – Head Coach Men’s Cross Country, Smoky Mountain High School – Returning Staff
23. Phillips, Adam – Head Coach Varsity Men’s Basketball, Smoky Mountain High School – Returning Staff
24. Pressley, David – Assistant Coach Varsity Football, Smoky Mountain High School - Staff
25. Quinn, Tony – Assistant Coach Varsity Football, Smoky Mountain High School – Returning Non-Staff
26. Quinn, Tony – Assistant Coach Varsity Wrestling, Smoky Mountain High School – Returning Non-Staff
27. Reddin, Colby – Head Coach Junior Varsity Wrestling, Smoky Mountain High School – Returning Staff
28. Rish, Sarah – Head Coach Volleyball, Scotts Creek Elementary School - Returning staff
29. Roberson, Mark – Assistant Coach Middle School Football, Smoky Mountain High School – Returning Non-Staff
30. Schell, Casey – Assistant Coach Junior Varsity Volleyball, Smoky Mountain High School – Non-Staff
31. Shuler, Pam – Head Coach Women’s Cross Country, Smoky Mountain High School – Returning Staff
32. Smith, Danni – Head Coach Junior Varsity Cheer, Smoky Mountain High School – Returning Non-Staff
33. Stephens, Chelsea – Head Coach Soccer, Scotts Creek Elementary School – Returning staff
34. Swartzwelder, Katie – Assistant Coach Soccer, Scotts Creek Elementary School – Returning staff
35. Tuttle, Aaron – Assistant Coach Junior Varsity Football, Smoky Mountain High School – Returning Staff
36. Winchester, Mike – Assistant Coach Junior Varsity Football, Smoky Mountain High School – Returning Staff
37. Young, Cole – Assistant Coach Junior Varsity Men’s Soccer, Smoky Mountain High School – Returning Non-Staff

Summer Employees:

1. Carnathan, Mona – Summer School Bus Driver, Blue Ridge School

2. Cope, Lisa – Cafeteria Manager Summer Feeding Program, Smokey Mountain Elementary School
3. Davis, Jamie – Summer Day Camp Assistant, Cullowhee Valley Elementary School
4. Dean, Lisa – Substitute Teacher Reading Camp, Cullowhee Valley Elementary School
5. Frady, Tiffany – Summer Camp Assistant, Cullowhee Valley Elementary School
6. Grasty, Ali – Cafeteria Manager Summer Feeding Program, Scotts Creek Elementary School
7. Hornbuckle, Dawn – School Nutrition Assistant Summer Feeding Program, Scotts Creek Elementary School
8. Parris, Judy – Cafeteria Manager Summer Feeding Program, Scotts Creek Elementary School
9. Stokes, Anna – School Nutrition Assistant Summer Feeding Program, Smokey Mountain Elementary School

Transfer Recommendations Requiring Action:

1. Fox, Amber – From Assistant Principal at Scotts Creek Elementary School to Intervention Specialist at Smokey Mountain Elementary School
2. Fulmer, Sydney – From After School Assistant at Cullowhee Valley Elementary School to After School Assistant at Scotts Creek Elementary School
3. Green, Connie – From Computer Lab Facilitator at Jackson County Early College to Teacher Assistant at Scotts Creek Elementary School
4. McFadden, Kathy – From Teacher at Scotts Creek Elementary School to Teacher Assistant at Smokey Mountain Elementary School
5. Parsons, Stephen – From Teacher Assistant at Smokey Mountain Elementary School and Scotts Creek Elementary School to Teacher Assistant at Scotts Creek Elementary School

Director Contract Renewals:

1. Cabe, Laura – School Nutrition Director

TECHNICAL CORRECTIONS FROM MAY 29, 2018:

Summer Employment:

Scotts Creek Elementary School:

4. Incorrect - Edmonds, Genia – Substitute Teacher, Kindergarten Academy
Correction – Edmonds, Genia – Day Camp Assistant
16. Incorrect – Morris, Grace – Substitute Teacher, Kindergarten Academy
Correction – Morris, Grace – Day Camp Assistant

OPEN SESSION

J. Agenda Item: Amend Agenda

Presenter: Mr. Ken Henke, Chairman

Mr. Henke asked the board to amend the agenda to add the Administrator Supplement and Director Local Longevity Plan for 2018-2019 and the Change of Term for the Superintendent's Contract to the agenda.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the addition of the Administrator Supplement and Director Local Longevity Plan for 2018-2019 and the Change of Term for the Superintendent's Contract to the agenda.*

- K. **Agenda Item:** Administrator Supplement and Director Local Longevity Plan 2018-2019
Presenter: Dr. Kimberly Elliott, Superintendent

Dr. Elliott reviewed the Administrator Supplement and Director Local Longevity Plan for 2018-2019 and asked for board approval.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve the Administrator Supplement and Director Local Longevity Plan for 2018-2019.*

- L. **Agenda Item:** Change Term of Superintendent's Contract
Presenter: Chris Campbell, Board Attorney

Board Attorney Chris Campbell presented the board with a change in the term of the Superintendent's contract to extend the period to end on June 30, 2022, and asked for board approval.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison, the board voted unanimously to approve the change in the term of the Superintendent's contract to end June 30th.*

OATH OF OFFICE FOR BOARD MEMBERS

Ali Laird-Large, Margaret McRae, and Abigail Clayton were sworn in as members of the Jackson County Board of Education for a four-year term ending June 30, 2022, by Mrs. Cora Fields, Board Clerk/Notary Public. Each signed the Oath of Office.

All JCPS Board of Education Board Members signed the Code of Ethics.

ANNOUNCEMENTS

The next regularly scheduled business meeting of the Board of Education is July 31, 2018 at 6:00 p.m., at the Board of Education Administrative Offices, 398 Hospital Road, Sylva, NC.

ADJOURNMENT

There being no objection, Chairman Henke adjourned the meeting at 7:45 p.m.

Ken Henke, Chairman

Dr. Kimberly Elliott, Secretary