

**Jackson County Board of Education
Minutes of Regular Meeting
Sylva, North Carolina**

398 Hospital Drive

April 26, 2018

6:00 p.m.

The Jackson County Board of Education met in regular session at 6:00 p.m. on Tuesday, April 26, 2018, at 398 Hospital Road, Sylva, North Carolina. The following members were present:

Ken Henke, Chairman
Ali Laird-Large, Vice-Chair
Elizabeth Cooper
Margaret McRae
Wes Jamison

Also present were Dr. Kimberly Elliott, Superintendent; Jacob Buchanan, Assistant Superintendent Elect; Chad Donnahoo, School Board Attorney; and Cora Fields, Board Assistant.

CALL TO ORDER

Chairman Ken Henke called the business meeting to order.

Mr. Henke led the Pledge of Allegiance.

SPECIAL RECOGNITION

Dr. Elliott presented Certificates of Appreciation to Mrs. Kelli Bumgarner for Co-Chairing the School Calendar Committee; and to Mr. Adam Holt and Mrs. Angie Dills for Co-Chairing the AdvancEd Accreditation Team.

Dr. Elliott introduced Ms. Ashley Clark, at student at Smoky Mountain High school, who represented the Smoky Mountain Youth Competition Cheer Team. Ms. Clark thanked the board for allowing her to speak. She told the board about the team being awarded First Place at the Maximum Cheer and Dance Mountain Nationals, and being awarded a National Championship at the 2018 Canam National Competition. She said the team will be traveling to Myrtle Beach in a few weeks, for the Beach Bash Nationals, where they hope to bring home another national title.

APPROVAL OF AGENDA

Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the Agenda.

OPEN SESSION FOR PUBLIC COMMENTS

Mr. Jeff Goss spoke to the board about the formation of a Middle School in Jackson County. Mr. Goss said that there was an effort in the past to look into the establishment of a middle school, but that it was not supported at the time. He stated that he believes there is enough support for it now.

He said that a petition is being circulated to see if there is interest and how many families want to pursue this. Mr. Goss said that he believes there are numerous benefits through the consolidation of resources. He said that one of the benefits would be to separate the K-5 students from their cohorts that have been causing the recent incidents in the K-8 schools. Mr. Goss said that he would like to board to consider using Fairview Elementary School as the location for a middle school. Mr. Goss asked the board to consider releasing a survey to JCPS parents about the establishment of a middle school in Jackson County.

CONSENT ACTION AGENDA

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board unanimously approved the consent action agenda:*

- A. Open Session Minutes of Regular Meeting of March 27, 2018.

INFORMATION AGENDA

- A. **Agenda Item:** Superintendent's Report
Presenter: Dr. Kim Elliott, Superintendent

Dr. Elliott reported on the following:

1. Dr. Elliott attended the North Carolina Association of School Administrators Superintendent's meeting and shared the 2018 Legislative Priorities. This included information about enhancing school safety measures in public schools, addressing the remaining hurdles to the phase-in of mandated K-3 class size, the new pay plan for school-based administrators, support for school district facilities, the performance grading and accountability system, and central office allotments.
2. Dr. Elliott informed the board that the AdvancEd Accreditation visit was a success, with only two recommendations for improvement in the areas of teaching and learning.
3. Dr. Elliott and board members took part in the Opioid Awareness County Leadership Forum held at on April 23rd at the Department on Aging.
4. Dr. Elliott and two members of the board attended the AWAKE Resiliency movie screening on April 25th.
5. Dr. Elliott reminded the board that the first of two Public Safety Forums would be held on Monday, April 30th at Southwestern Community College in Myers Auditorium, beginning at 7 p.m. The second forum will be held on May 7th, same time and location.
6. Dr. Elliott shared information from Smoky Mountain High School coach Pam Shuler about student athlete grade point averages for each of the sports at the high school. Winning teams – winning grades!

- B. **Agenda Item:** Capital Projects Update
Presenter: Mr. Darin Allison, Director

Mr. Allison provided the board with a graph showing completion of various capital projects throughout Jackson County Public Schools.

- C. **Agenda Item:** Declared Surplus Items
Presenter: Gwen Edwards, Finance Officer

Ms. Edwards informed the board that the following items have been declared as surplus and will be sold on Govdeals.com:

1. Child Nutrition- Salad Bar, Drying Rack for Pans, Biscuit Rollers.
2. Maintenance-Cabinets, Bookshelf, 2 office Desks, Chairs.

D. Agenda Item: Unaudited Financial Summary

Presenter: Gwen Edwards, Finance Officer

Ms. Edwards presented the Unaudited Financial Summary as of April 26, 2018.

ACTION AGENDA

A. Agenda Item: Budget Amendments

Presenter: Gwen Edwards, Finance Officer

Ms. Edwards asked for approval of budget amendments and transfers for the State Public School Fund, Local Current Expense Fund, Federal Grants Fund, Capital Outlay fund, and Other Specific Revenue Fund.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison, the board voted unanimously to approve the budget amendments and transfers to the State Public School Fund, Local Current Expense Fund, Federal Grants Fund, Capital Outlay Fund, and Other Specific Revenue Fund.*

B. Agenda Item: Computer Purchase

Presenter: Mr. David Proffitt, Technology Director

Mr. Proffitt provided the board with a quote from Tiber Creek Consulting to purchase computers and requested board approval.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the purchase of computers from Tiber Creek Consulting.*

C. Agenda Item: JCPS Pre-K SMES Site Approval

Presenter: Mrs. Kelly Doppke, Student Support Services Director

Mrs. Doppke asked the board for approval to establish a third Pre-K class in Jackson County Public Schools at Smokey Mountain Elementary School during the 2018-2019 school year.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve the Pre-K class at Smokey Mountain Elementary School.*

D. Agenda Item: Policy Updates

Presenter: Dr. Kim Elliott, Superintendent

Policy Updates:

1. Governing Principle – Removal of Barriers (1700)

2. Student Voter Registration and Preregistration (3640/5130)
3. Student Dress Code (4316)
4. Gang-Related Activity (4328)
5. Student Records (4700)
6. Community Use of Facilities (5030)
7. Electronically Stored Information Retention (5071/7351)
8. Operation of School Nutrition (6220)
9. Pre-audit and Disbursement Certifications (6421)
10. Vendor Lists (6442)
11. Teacher Contracts (7410)
12. Bidding for Construction Work (9120)

Dr. Elliott reviewed the above listed policy updates and asked for board approval.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison, the board voted unanimously to approve the above listed policy updates and Policy 4328 as amended by the board.*

E. Agenda Item: Field Trips

Presenter: Dr. Kim Elliott, Superintendent

1. Blue Ridge Early College - Grade 12, Georgia Aquarium, Atlanta, GA, May 4, 2018, TT 4613.
2. Jackson County Early College - Grade 10, Bodies Exhibit, Atlanta, GA, May 15, 2018, TT 4631.
3. School of Alternatives - Grades 3-6, Knoxville Zoo, Knoxville, TN, May 17, 2018, TT 4668.
4. Smokey Mountain Elementary School, Grades 6-8, Pigeon Forge, TN, June 2, 2018, TT 4667.

Dr. Elliott reviewed the above listed field trip requests and asked for board approval.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the above listed field trips.*

CLOSED SESSION

The board unanimously approved a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, to enter into closed session pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-32 and (a) (3) to discuss matters protected by attorney-client privilege.

Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison, the board voted unanimously to return to open session.

OPEN SESSION

Action: Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board unanimously approved the consent action agenda:

- A. Closed Session Minutes of Regular Meeting of March 27, 2018.

PERSONNEL ACTION AGENDA

Action: Upon a motion made by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the personnel agenda as recommended by Dr. Elliott. The board unanimously approved the following recommendations:

Employee Recommendations:

1. Bennett, Teresa – School Nutrition Assistant, Scotts Creek Elementary School
2. Collins, Stacey – Homebound Teacher, District-wide
3. Dyer, Joyce – Tutor, Fairview Elementary School
4. Glenn, Anna – Afterschool Tutor, Scotts Creek Elementary School
5. Graning, Evelyn – Principal, Smoky Mountain High School
6. Johnson, Lynne – Homebound Teacher, District-wide
7. Joyner, Alexandria – Bus Monitor, Cullowhee Valley Elementary School
8. Lowe, Tammy - Afterschool Tutor, Scotts Creek Elementary School
9. Macaulay, Eleanor – Principal, Fairview Elementary School
10. Martin, Shirley - Afterschool Tutor, Scotts Creek Elementary School
11. McCue, Gretchen – Bus Monitor, Cullowhee Valley Elementary School
12. Morris, Grace - Afterschool Tutor, Scotts Creek Elementary School
13. Proffitt, Christy - Afterschool Tutor, Scotts Creek Elementary School
14. Quiring, Katie - Afterschool Tutor, Scotts Creek Elementary School
15. Reavis, Mechille – Substitute Bus Driver and Substitute Bus Monitor, Cullowhee Valley Elementary School, School of Alternatives, Smokey Mountain Elementary School
16. Reece, Elijah – Teacher, Blue Ridge Early College
17. Reynolds, Carrie - Afterschool Tutor, Scotts Creek Elementary School
18. Vickery, Elizabeth – Homebound Teacher, District-wide
19. Waller, Susan – Math Interventionist, Blue Ridge School
20. Watson, Kelli – Bus Monitor, Cullowhee Valley Elementary School
21. Whisnant, Holly – Assistant Principal, Fairview Elementary School

Employee Resignations:

1. Addertion, Chandler – Teacher, Fairview Elementary School
2. Beaver, Madison – Afterschool Assistant, Scotts Creek Elementary School
3. Callahan, Edith – Teacher, Smoky Mountain High School
4. Corn, Peggy – Custodian and Bus Driver, Fairview Elementary School
5. Davis, Janet – Teacher Assistant, Scotts Creek Elementary School
6. Jones, Susan – School Nutrition Assistant, Smokey Mountain Elementary School
7. McCafferty, Susan – Teacher, Blue Ridge School
8. McDaniel, Kylie – Afterschool Assistant, Scotts Creek Elementary School
9. Phillips, Julie – Teacher, Smoky Mountain High School
10. Stanick, Jason – Teacher, Smoky Mountain High School
11. Whisnant, Crystal – Afterschool Assistant, Scotts Creek Elementary School

Employee Retirements:

1. Irwin, Charlene – Teacher Assistant, Cullowhee Valley Elementary School

Special Requests – Leave of Absence:

1. Brown, Jordan – Teacher, Cullowhee Valley Elementary School
2. Pruett, Tonya – Teacher, Smokey Mountain Elementary School

Staff, Non-Staff, and Returning Coaches:

1. Gregg, Kashayla – Head Coach Softball, Cullowhee Valley Elementary School – Non-Staff
2. Parsons, Jonathan – Head Coach Men’s Junior Varsity Soccer, Smoky Mountain High School - Staff

Summer Programs

Read To Achieve Camp:

Blue Ridge School

1. Stewart, Wendy
2. Watkins, Susan

Cullowhee Valley Elementary School

1. Barkiewicz Stamey, Amanda
2. Bullock, Heather - Substitute
3. Crisp, Rayna - Substitute
4. Joyner, Alexandria
5. Moon, Tonya
6. Stewart, Anna
7. Thompkins, Suzanne - Substitute
8. Watson, Kelli - Substitute

Fairview Elementary School

1. Caudle, Kim
2. Crisp, Meredith
3. Golden, Tori
4. Rearigh, Andrea
5. Wood, Paige

Scotts Creek Elementary School

1. Hickman, Danette
2. Mahoney, Chris
3. Willson, Dorothie

Smokey Mountain Elementary School

1. Brooks, Bridgette
2. Clement, Leah - Substitute
3. Estep, Audrey - Substitute
4. Kilpatrick, Alicia
5. McClellan, Jesame - Substitute
6. Pangle, Alaina

Summer Academic Camp:

Blue Ridge Early College

1. Elkins, Brittney
2. Lanning, Max

Blue Ridge School

1. Cline, Sarah
2. Hall, Sarah
3. Holden, Tracie - Substitute
4. White, Michelle

Cullowhee Valley Elementary School

1. Ammons, Stephanie
2. Watson, Kelli
3. Willett, Danielle

Fairview Elementary School

1. Miller, Morag
2. Morgan, Kirsten
3. Rearigh, Andrea
4. Watson, Josh

Scotts Creek Elementary School

1. Bryson, Kim
2. Fiskeaux, Kim
3. Porter, William

Smokey Mountain Elementary School

1. Cherry, Gina - Substitute
2. Clement, Leah - Substitute
3. Estep, Audrey
4. Jamison, Charity - Substitute
5. McClellan, Jesame
6. Pruett, Tonya
7. Smith, Sheila

Smoky Mountain High School

1. Collins, Stacey
2. Ensley, Cindy

ANNOUNCEMENTS

The next regularly scheduled business meeting of the Board of Education is May 29, 2018, at 6:00 p.m., at the Central Office Board Room, 398 Hospital Road, Sylva, North Carolina.

ADJOURNMENT

There being no objection, Chairman Henke adjourned the meeting at 7:08 p.m.

Ken Henke, Chairman

Dr. Kim Elliott, Secretary