

**Jackson County Board of Education
Minutes of Regular Meeting
Sylva, North Carolina
Central Office Board Room**

398 Hospital Road, Sylva

December 12, 2017

6:00 p.m.

The Jackson County Board of Education met in regular session at 6:00 p.m. on Tuesday, December 12, 2017, at the Central Office Board Room, 398 Hospital Road, Sylva, North Carolina. The following members were present:

Ken Henke, Chairman
Ali Laird-Large, Co-Chair
Elizabeth Cooper
Margaret McRae
Wes Jamison

Also present were Dr. Kim Elliott, Interim Superintendent; Chad Donnahoo, School Board Attorney; and Cora Fields, Board Assistant.

CALL TO ORDER

Chairman Ken Henke called the business meeting to order.

Mr. Henke led the Pledge of Allegiance.

APPROVAL OF AGENDA

Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the Agenda.

SPECIAL RECOGNITION

Dr. Elliott presented Ms. Lindsay Button with a Certificate of Recognition for being named the 2017-2018 Exceptional Children Educator of Excellence. Kelly Doppke, Student Support Services Director, presented Ms. Button with the book *Change how you see, see how you change* by Rick Guidotti.

OPEN SESSION FOR PUBLIC COMMENTS

None.

CONSENT ACTION AGENDA

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper the board unanimously approved the consent action agenda:*

- A. Open Session Minutes of Regular Meeting of November 21, 2017.

INFORMATION AGENDA

- A. **Agenda Item:** Superintendent's Report
Presenter: Dr. Kim Elliott, Interim Superintendent

Dr. Elliott reported on the following:

1. Jackson County Public Schools will be hosting a Public School Funding Forum on January 25, 2018, to provide the public specific funding stream information and the topic of regulations with regard to fund sources and transfers.
2. During this time of celebration in our school district and around the world, she said that she is personally fortunate to work with such a wonderful Board of Education, Central Office Staff, School Administrators, Teachers, Students and Parents. She said that our community is one of love and caring year-round and especially during this season. She requested each principal to give an example of celebration at their schools as follows:
 - a. The Superintendent's office is celebrating Teaching, Learning, Students and Employees.
 - b. Smokey Mountain Elementary School is celebrating the Lego Robotic competition and going to State Competition for the second year in a row.
 - c. The School of Alternatives is celebrating ROAR – Respect Others – Accept Responsibility.
 - d. Scotts Creek Elementary School is celebrating the Leader in Me Program.
 - e. Fairview Elementary School is celebrating 100% of their math teachers came in this summer and worked on math curriculum and pacing guides.
 - f. Smoky Mountain High School is celebrating being recognized as a top 10% traditional high school.
 - g. Jackson County Early College is celebrating December graduates from SCC and JCEC.
 - h. Cullowhee Valley Elementary School is celebrating STEM opportunities.
 - i. Blue Ridge School and Early College are celebrating engaging and productive partnerships with volunteers and community agencies.

- B. **Agenda Item:** Class Size Affidavit
Presenter: Dr. Kim Elliott, Interim Superintendent

Dr. Elliott informed the board that the Class Size Affidavit required by HB 13 has been prepared in compliance with the law and will be submitted to the North Carolina Department of Public Instruction by the December 15th deadline.

- C. **Agenda Item:** Maintenance Department Update
Presenter: Mr. Jason Watson, Maintenance Director

Mr. Watson updated the board on the work order completion rate and a comparison of the labor hours provided by the Maintenance Department for 2016-17 and 2017-2018 school years. Mr.

Watson said that the department now has a full staff and he is looking at the budget to determine problem areas that need improvement.

D. Agenda Item: Teacher Contracts Policy 7410

Presenter: Mr. Chad Donnahoo, School Board Attorney

Mr. Donnahoo provided the board with an overview of recommended changes to Teacher Contracts Policy 7410. The District Leadership Team met and made a few modifications to Option Two, with a recommendation to the Superintendent for this option. Option Two provides a uniform contract length based on years of employment and annual evaluations. Mr. Donnahoo informed the board that Campbell Shatley has shared our rewrite of this option with five or six other districts and they will be using our model. The next step will be to have a first reading of the rewritten policy in January 2018, and final approval in February 2018, with implementation scheduled for the 2018-2019 school year.

E. Agenda Item: Audited Financial Statements

Presenter: Mr. Mike Wike, Anderson, Wike & Smith

Gwen Edwards introduced Mr. Mike Wike, of Anderson Wike & Smith PLLC. Mr. Wike presented information about the 2017 JCPS audit and announced a clean unqualified opinion with no findings.

F. Agenda Item: Future Teachers of North Carolina Pilot Program

Presenter: Mrs. Angie Dills, Secondary Curriculum Director

Mrs. Dills presented information about the Future Teachers of North Carolina Pilot Program. This Program partners with the UNC system to offer teaching courses for college credit to our high school students.

G. Agenda Item: STEM Education Update

Presenter: Mrs. Janet Frazier, Instructional Technology Coordinator

Mrs. Frazier provided an update of the STEM Education programs throughout Jackson County Public Schools.

H. Agenda Item: Unaudited Financial Summary

Presenter: Gwen Edwards, Finance Officer

Mrs. Edwards presented the Unaudited Financial Summary as of December 12, 2017.

ACTION AGENDA

A. Agenda Item: Budget Amendments

Presenter: Gwen Edwards, Finance Officer

Ms. Edwards asked for approval of budget amendments and transfers for the Federal Grants Fund, Capital Outlay Fund, State Public School Fund, Local Current Expense Fund, Other Specific Revenue Fund, and other local transfers.

Action: Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison the board voted unanimously to approve the Federal Grants Fund, Capital Outlay Fund, State Public School Fund, Local Current Expense Fund, Other Specific Revenue Fund and other local transfers and budget amendments.

B. Agenda Item: Field Trips

Presenter: Dr. Kim Elliott, Interim Superintendent

1. HOSA State Competition – Smoky Mountain High School, HOSA Grades 9-12, Greensboro, NC, 3-21-18 to 3-24-18, TT #4191.
2. Young Harris College - School of Alternatives, Grades 3-8, Young Harris College, 01-18-18, TT #4240.

Dr. Elliott reviewed the above listed field trip requests and asked for board approval.

Action: Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the above listed field trips.

CLOSED SESSION

The board unanimously approved a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, to enter into closed session pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-32 and (a) (3) to discuss matters protected by attorney-client privilege.

Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to return to open session.

OPEN SESSION

Action: Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board unanimously approved the consent action agenda:

1. Closed Session Minutes of Meeting on November 21, 2017

PERSONNEL ACTION AGENDA

Action: Upon a motion made by Mrs. Elizabeth Cooper and seconded by Mrs. Ali Laird-Large, the board voted unanimously to approve the personnel agenda as recommended by Dr. Elliott. The board unanimously approved the following recommendations:

Employee Recommendations:

1. Brown, Alicia – Teacher, Fairview Elementary School
2. Dainsberg, Kimberly – Teacher, Fairview Elementary School
3. Holt, Kristin – AIG Specialist, Smoky Mountain High School, Blue Ridge School and Blue Ridge Early College

4. Morris, Grace – Teacher, Scotts Creek Elementary School
5. Vreeland, Teresa – Student Data Manager, Fairview Elementary School

Employee Resignations:

1. Buchanan, Kim – School Nutrition Assistant, Fairview Elementary School

Employee Retirements:

1. Bowers, William – ISS Tutor and Bus Driver, Smoky Mountain High School

Staff, Non-Staff and Returning Coach Recommendations:

1. Broom, Heather – Assistant Coach Girls Basketball, Scotts Creek Elementary School – New Non-Staff Coach
2. Dillard, Morgan – Assistant Coach Junior Varsity Softball, Smoky Mountain High School – Returning Non-Staff Coach
3. Doolin, Ashley – Head Coach Junior Varsity Softball, Smoky Mountain High School – Returning Non-Staff Coach
4. McElroy, Craig – Assistant Coach Varsity Softball, Smoky Mountain High School – Returning Staff Coach

ANNOUNCEMENTS

The next regularly scheduled business meeting of the Board of Education is January 23, 2018, at 6:00 p.m., at the Board of Education Administrative Offices, 398 Hospital Road, Sylva, North Carolina.

ADJOURNMENT

There being no objection, Chairman Henke adjourned the meeting at 8:00 p.m.

Ken Henke, Chairman

Dr. Kim Elliott, Secretary