

**Jackson County Board of Education
Minutes of Regular Meeting
Sylva, North Carolina
Central Office**

398 Hospital Road

August 29, 2017

6:00 p.m.

The Jackson County Board of Education met in regular session at 6:00 p.m. on Tuesday, August 29, 2017, at the School Board Administrative Offices, 398 Hospital Road, Sylva, NC. The following members were present:

Ken Henke, Chairman
Ali Laird-Large, Vice-Chairman
Elizabeth Cooper
Margaret McRae
Wes Jamison

Also present were Dr. Kimberly Elliott, Interim Superintendent; Chad Donnahoo, School Board Attorney; Dr. Kevin Bailey, Personnel Director, and Cora Fields, Board Assistant.

CALL TO ORDER

Chairman Ken Henke called the business meeting to order.

Mr. Henke led the Pledge of Allegiance.

APPROVAL OF AGENDA

Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the Agenda.

SPECIAL RECOGNITION

- A. Dr. Elliott recognized Ms. Jessica Steward for her selection as the Jackson County Public Schools Outstanding Elementary Math Teacher of the Year and presented her with a Certificate of Recognition.
- B. Dr. Elliott recognized the Sylva Herald Staff: Quintin Ellison, Margo Gray, and Jim Buchanan, for marketing and promotion of Jackson County Public Schools. Ms. Hailey Smith accepted the Certificates of Recognition on their behalf.

OPEN SESSION FOR PUBLIC COMMENTS

Ms. Wanda Crisp spoke to the board concerning the new Pre-Kindergarten program. She thanked the Board of Education for their support of the two new Pre-K classrooms in JCPS, and said that everyone is working around the clock to make sure this program is successful.

CONSENT ACTION AGENDA

Action: *Upon a motion by Mrs. Ali Laird Large and seconded by Mrs. Elizabeth Cooper, the board unanimously approved the consent action agenda:*

- A. Open Session Minutes of Regular Meeting of July 31, 2017.

INFORMATION AGENDA

- A. **Agenda Item:** Superintendent's Report
Presenter: Dr. Kim Elliott, Interim Superintendent

Dr. Elliott reported on the following:

1. Dr. Elliott thanked the Curriculum Department for the wonderful materials for the Eclipse. It was a spectacular event and she appreciated the Board's support in making that day an optional teacher workday. She stated that she has heard positive comments about time spent with family and friends. Dr. Elliott gave Angie Dills, Laura Dills, Kelly Bumgarner and Janet Frazier a big thank you for the curriculum materials.
2. Dr. Elliott said that everyone is excited to have two PK classrooms back in our districts. She thanked and commended Laura Dills for working many overtime hours in hiring, programming and set up. She also thanked Kelly Doppke, and said that we appreciate the funding and hiring initiatives to garner the program. Dr. Elliott commended all the staff at both locations for their support and hard work.
3. Dr. Elliott informed the board that we had a smooth, excellent start of school in both districts. She was able to visit every classroom and truly enjoyed being in the classrooms during the past two weeks. Dr. Elliott stated that our teachers and staff are of such high quality, and that we have the best principals, assistant principals and directors/coordinators in the nation and our students are top notch.
4. Dr. Elliott welcomed Dr. Kevin Bailey to his first Jackson County Public Schools Board of Education meeting as Personnel Director. She told the board that he and Lavonda have been hard at work hiring excellent staff. Dr. Bailey is a collaborative problem solver and she expressed her appreciation for his work with the team.
5. JCPS is experiencing some large class sizes in grades 4-12 due to the K-3 Class Size Legislation. The JCPS team is working to strategize some solutions to present to the finance committee. She offered a thank you to Adam Holt, Sarah Davis, Lavonda Woodring, Dr. Kevin Bailey, Gwen Edwards and Toni Jones for their contributions to problem-solving for the increases in class size.
6. Dr. Elliott told the board that we are very fortunate to have experienced very positive media coverage for our school system in the previous month. She also offered a thank you to David Proffitt, Cora Fields, The Sylva Herald, Cashiers Chronicle, Smoky Mountain News and WRGC Radio for promoting our school system in such a positive manner.

- B. **Agenda Item:** Pre-K Update
Presenter: Laura Dills, Elementary Curriculum Director

Ms. Dills thanked Ms. Crisp for her positive public comments about the Pre-K program. She also thanked the board and stated her appreciation for their support. Ms. Dills said that we have received the initial Pre-K license for both locations, Blue Ridge School and Fairview Elementary School. Ms. Dills said that JCPS should receive permanent license in December of January following the final Early Childhood Environmental Rating Scale review.

C. Agenda Item: Local Supplement Plan

Presenter: Dr. Kevin Bailey, Personnel Director

Dr. Bailey presented an overview of the Local Supplement Plan for 2017-2018, that provides a 2% local monthly supplement to specific certified positions, and a one-time bonus of \$250.00 to other eligible administrators and classified positions.

D. Agenda Item: Local Assessment

Presenter: Adam Holt, Testing and Accountability Director

Mr. Holt provided the board with an update of local assessments that will be administered to JCPS students during the 2017-2018 school year. He also stated that in addition to these local assessments, JCPS will continue to administer the state required assessments.

E. Agenda Item: Unaudited Financial Summary

Presenter: Gwen Edwards, Finance Officer

Mrs. Edwards presented the Unaudited Financial Summary as of August 24, 2017.

ACTION AGENDA

A. Agenda Item: Budget Amendments

Presenter: Gwen Edwards, Finance Officer

Mrs. Edwards asked for approval of budget amendments and transfers to the Local Current Expense Funds, State Public School Funds, Federal Grants Funds, Other Specific Funds, and School Nutrition Funds.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison the board voted unanimously to approve the amendments to the Local Current Expense Funds, State Public School Funds, Federal Grants Funds, Other Specific Funds, and School Nutrition Funds.*

B. Agenda Item: Cherokee Culture Day at Smokey Mountain Elementary School

Presenter: Dr. Kim Elliott, Interim Superintendent

Dr. Elliott presented a letter from Dr. Tracie Metz, Principal, Smokey Mountain Elementary School, asking for approval for the Cherokee Culture Day on September 22, 2017.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae the board voted unanimously to approve the Cherokee Culture Day at Smokey Mountain Elementary School.*

C. Agenda Item: Alternative Accountability Model Approval

Presenter: Mr. Adam Holt, Testing and Accountability Director

Mr. Holt requested board approval of the Alternative Accountability Model Option C for the School of Alternatives for 2017-2018.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper the board voted unanimously to approve the Alternative Accountability Model Option C for 2017-2018.*

D. Agenda Item: Field Trips

Presenter: Dr. Kim Elliott, Interim Superintendent

1. Braves Game and World of Coke – Jackson County Early College, Grade 9, Sept. 21 to 22, 2017, Atlanta, GA, TT #3927.
2. Wilmington, NC – Smokey Mountain Elementary School, Grade 8, April 3 to 6, 2018, Wilmington, NC, TT #3925.
3. Raleigh and Outer Banks, NC – Scotts Creek Elementary School, Grade 8, April 24 to 27, 2018, Outer Banks, NC, TT #3934.
4. YMCA Camp Greenville – Scotts Creek Elementary School, Grade 7, March 29, 2018, Cleveland, SC, TT 3933.

Dr. Elliott reviewed the above listed field trip request and asked for board approval.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison the board voted unanimously to approve the above listed field trips.*

CLOSED SESSION

The board unanimously approved a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae to enter into closed session pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-32 and (a) (3) to discuss matters protected by attorney-client privilege.

Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison, the board voted unanimously to return to open session.

OPEN SESSION

Action: *Upon a motion by Mrs. Ali Laird Large and seconded by Mrs. Elizabeth Cooper, the board unanimously approved the consent action agenda:*

1. Closed Session Minutes of Meeting on July 31, 2017

PERSONNEL ACTION AGENDA

Employee Recommendations:

1. Alcantar, Elena – School Nutrition Assistant, Blue Ridge School
2. Bennett, Brandon – Mechanic 1, School Bus Garage
3. Carpenter, Donna – Bus Monitor, School of Alternatives
4. Caruthers, Ashlyn – Afterschool Director, Cullowhee Valley Elementary School
5. Copeland, Heather – EC K-3 Behavioral Support, Scotts Creek Elementary School
6. Corsair, Mary – Tutor, Fairview Elementary School
7. Crawford, Nancy – School Bus and Activity Bus Driver, Fairview Elementary School
8. Deitz, Jessica – School Nutrition Assistant, Scotts Creek Elementary School
9. Foss, Leigh – Virtual School Facilitator, Blue Ridge Early College
10. Grissom, Stephanie – EC Teacher Assistant, Scotts Creek Elementary School
11. Hall, Cynthia – Activity and Field Trip Bus Driver, Jackson County Early College
12. Hart, Chrysan – School Bus and Activity Bus Driver, Fairview Elementary School
13. Hart, Jerry – Custodian and Bus Driver, Fairview Elementary School
14. Hawkins, James Bruce – Bus Driver, Smokey Mountain Elementary School
15. Heim, Lindsay – Speech Language Pathologist, Smokey Mountain Elementary School
16. Jones, Charles – Teacher, Cullowhee Valley Elementary School
17. Kilby, Charles – School Bus and Activity Bus Driver, Fairview Elementary School
18. Kuehn, Josey – Afterschool Assistant, Cullowhee Valley Elementary School
19. Mabry, Krissy – Afterschool Director, Cullowhee Valley Elementary School
20. Mathis, Derek – Afterschool Assistant, Cullowhee Valley Elementary School
21. McDaniel, Madison - Afterschool Assistant, Cullowhee Valley Elementary School
22. Mercer, Heather – School Nutrition Assistant, Scotts Creek Elementary School
23. Millsaps, Carla – Substitute School Nutrition Assistant, Cullowhee Valley Elementary School, Scotts Creek Elementary School and Fairview Elementary School
24. Norman, Susan – Tutor, Cullowhee Valley Elementary School
25. Owen, Kristina – Pre-K Teacher Assistant, Fairview Elementary School
26. Pendry, Heather – Substitute School Nutrition Assistant, Cullowhee Valley Elementary School, Scotts Creek Elementary School, Fairview Elementary School, and Smoky Mountain High School
27. Porter, Jacob – Custodian and Substitute Bus Driver, Smoky Mountain High School
28. Ridley, Rebekah – School Nutrition Assistant, Scotts Creek Elementary School
29. Sharp, Carol – Media Coordinator, Fairview Elementary School
30. Stewart, Cathy – School Bus and Activity Bus Driver, Cullowhee Valley Elementary School
31. Shook, Bridgett – School Bus and Activity Bus Driver, Cullowhee Valley Elementary School
32. Shook, Bridgett – School Nutrition Assistant, Cullowhee Valley Elementary School
33. Tollie, Marilyn – Substitute School Nutrition Assistant, Scotts Creek Elementary School
34. Winchester, Mike – EC Teacher Assistant, Smoky Mountain High School

Employee Resignations:

1. Ballif, Janet – Data Manager, Scotts Creek Elementary School
2. Bates, Larry – Bus Driver, Smokey Mountain Elementary School
3. Beveridge, Andrew – Custodian and Bus Driver, Scotts Creek Elementary School
4. Broom, Jeannie – School Nutrition Assistant, Cullowhee Valley Elementary School

5. Corbin Brown, Lindsay – Afterschool Worker, Cullowhee Valley Elementary School
6. Green, Travis – Teacher, Cullowhee Valley Elementary School
7. Harris, Megan – Pre-K Teacher Assistant, Fairview Elementary School
8. Hart, Chrysan – School Nutrition Assistant, Scotts Creek Elementary School
9. Hawken, Virginia – EC K-3 Behavioral Support, Scotts Creek Elementary School
10. Hendershot, Sarah – Bus Driver, Fairview Elementary School
11. Mabry, Krissy – Tutor and Afterschool Director, Cullowhee Valley Elementary School
12. Tollie, Marilyn – School Nutrition Assistant, Scotts Creek Elementary School

Staff, Non-Staff and Returning Coach Recommendations:

1. Brooks, Beth – Assistant Coach Volleyball, Smokey Mountain Elementary School
2. Fowler, Carlton – Assistant Coach Junior Varsity and Varsity Volleyball, Blue Ridge Early College
3. Gerulis, Emily – Assistant Coach Soccer, Cullowhee Valley Elementary School
4. Holmes, Samantha – Assistant Coach Soccer, Fairview Elementary School
5. Santoyo, Jesus – Head Coach Soccer, Smokey Mountain Elementary School
6. Scifers, Jonathan – Assistant Coach Cross Country, District-wide
7. Sink, Hannah – Head Coach Soccer, Cullowhee Valley Elementary School

Summer Employee Recommendations:

1. Watson, Tracy – Kindergarten Academy Teacher, Fairview Elementary School
2. Wood, Paige – Kindergarten Academy Teacher, Fairview Elementary School

Transfers Requiring Action:

1. Brown, Laura – From Social Worker at School of Alternatives to Social Worker at School of Alternatives and Smoky Mountain High School
2. Emmanuel, Margaret – From Social Worker at Scotts Creek Elementary School to Social Worker at Scotts Creek Elementary School, Blue Ridge School, and Blue Ridge Early College
3. Extine, Jamie – From PE Teacher at Smokey Mountain Elementary School to PE Teacher at Smokey Mountain Elementary School and Scotts Creek Elementary School
4. Gibson, Tony – From PE Teacher at Scotts Creek Elementary School to PE Teacher at Cullowhee Valley Elementary School
5. Jones, Kathee – From Teacher at Fairview Elementary School to EC Teacher at Fairview Elementary School
6. Macke, Stacy – From School Counselor at Smokey Mountain Elementary School to School Counselor at Cullowhee Valley Elementary School
7. Mathis, Daniel – From Custodian and Bus Driver at Smoky Mountain High School to Custodian and Bus Driver at Fairview Elementary School
8. Sloan, Patricia – From EC Teacher Assistant at Smoky Mountain High School to EC Teacher at Cullowhee Valley Elementary School
9. Sneed, Jolene – From Social Worker at Smokey Mountain Elementary School to Social Worker at Smokey Mountain Elementary School and Jackson County Early College

10. Wheatley, Jessica – From Social Worker at Blue Ridge School, Blue Ridge Early College and Fairview Elementary School to Social Worker at Fairview Elementary School
11. William, Tonya – From EC Teacher Assistant at Cullowhee Valley Elementary School to EC Teacher Assistant at Smoky Mountain High School

Action: *Upon a motion made by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the personnel agenda as recommended by Dr. Elliott.*

ANNOUNCEMENTS

The next regularly scheduled business meeting of the Board of Education is September 19, 2017, at 6:00 p.m., at the Board of Education Administrative Offices, 398 Hospital Road, North Carolina.

ADJOURNMENT

There being no objection, Chairman Henke adjourned the meeting at 6:35 p.m.

Ken Henke, Chairman

Dr. Kim Elliott, Secretary