

**Jackson County Board of Education
Minutes of Regular Meeting
Sylva, North Carolina
Central Office**

398 Hospital Road

June 19, 2017

6:00 p.m.

The Jackson County Board of Education met in regular session at 6:00 p.m. on Tuesday, June 19, 2017, at the School Board Administrative Offices, 398 Hospital Road, Sylva, NC. The following members were present:

Ken Henke, Chairman
Ali Laird-Large, Vice-Chairman
Elizabeth Cooper
Margaret McRae
Wes Jamison

Also present were Dr. Michael Murray, Superintendent; Dr. Kimberly Elliott, Associate Superintendent; Chad Donnahoo, School Board Attorney; and Cora Fields, Board Assistant.

CALL TO ORDER

Chairman Ken Henke called the business meeting to order.

Mr. Henke led the Pledge of Allegiance.

APPROVAL OF AGENDA

Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the Agenda.

OPEN SESSION FOR PUBLIC COMMENTS

None.

CONSENT ACTION AGENDA

Action: *Upon a motion by Mrs. Ali Laird Large and seconded by Mrs. Elizabeth Cooper, the board unanimously approved the consent action agenda:*

- A. Open Session Minutes of Regular Meeting on May 23, 2017

INFORMATION AGENDA

- A. **Agenda Item:** Superintendent's Report
Presenter: Dr. Michael Murray

Dr. Murray reported on the following items:

1. Dr. Murray informed the board that this is his final board meeting, and he thanked everyone for the honor of serving Jackson County Public Schools as their Superintendent these previous six years.
2. All JCPS graduations are complete. He said that it was a very emotional moment for him to hand his daughter her diploma from Smoky Mountain High School. He stated that each of the JCPS graduations this year were so unique and special.
3. Dr. Murray said that this years' Senior Walk was very moving, and that it was indeed an honor for each senior to be recognized by the students at the K-8 schools in Jackson County.
4. Dr. Murray give the board members a press release from Allegiant Air. He informed the board that Allegiant Air is sponsoring four students and staff from Smoky Mountain High School to attend the HOSA International Leadership Conference in Orlando, FL on June 20th.

B. Agenda Item: Consolidated Federal Programs Update

Presenter: Laura Dills, Elementary Curriculum Director

Ms. Dills provided the board with an update on the Consolidated Federal Programs for 2017-2018. She informed the board that we are still awaiting Title 1 Federal funding, but that we have received the planning allotments for Title 2 and Title 3.

C. Agenda Item: Unaudited Financial Summary

Presenter: Gwen Edwards, Finance Officer

Mrs. Edwards presented the Unaudited Financial Summary as of June 19, 2017.

ACTION AGENDA

D. Agenda Item: Budget Amendments

Presenter: Gwen Edwards, Finance Officer

Mrs. Edwards asked for approval of budget amendments and transfers to the Local Current Expense Funds, State Public School Funds, Federal Grants Funds, Capital Outlay Funds, Other Specific Funds, and School Nutrition Funds.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison, the board voted to approve the Budget Amendments and transfers as requested by Mrs. Edwards.*

B. Agenda Item: Budget Resolution

Presenter: Gwen Edwards, Finance Officer

Mrs. Edwards presented the board with the 2017-2018 Budget Resolution and asked for board approval.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted to approve the 2017-2018 Budget Resolution as requested by Mrs. Edwards.*

C. **Agenda Item:** School Nutrition Bid Approval – Vendors for 2017-2018

Presenter: Mrs. Laura Cabe, School Nutrition Director

Mrs. Cabe presented the board with the list of recommended school nutrition vendors for 2017-2018 and asked the board for approval.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve the School Nutrition Vendors for 2017-2018.*

D. **Agenda Item:** Amend 2017-2018 School Calendars

Presenter: Dr. Kim Elliott, Associate Superintendent

Dr. Elliott requested board approval to amend the 2017-2018 school year calendars due to the upcoming eclipse and estimated amount of traffic delays that will be caused by visitors to Jackson County.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison the board voted unanimously to approve the amended school calendars for 2017-2018.*

E. **Agenda Item:** Board of Education Meeting Schedule for 2017-2018

Presenter: Dr. Murray, Superintendent

Dr. Murray presented the Board of Education meeting schedule for 2017-2018 and asked for board approval.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae the board voted unanimously to approve the 2017-2018 Board of Education meeting schedule.*

F. **Agenda Item:** Policy Updates

Presenter: Dr. Michael Murray, Superintendent

Updates:

1. Student Wellness (6140)

Dr. Murray reviewed the above listed policy updates and asked for board approval.

Action: *Upon a motion by Mrs. Margaret McRae and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve the above listed policy updates.*

CLOSED SESSION

The board unanimously approved a motion by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison to enter into closed session pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-32 and (a) (3) to discuss matters protected by attorney-client privilege.

Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to return to open session.

OPEN SESSION

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board unanimously approved the consent action agenda:*

- A. Closed Session Minutes of Regular Meeting of May 23, 2017.

PERSONNEL ACTION AGENDA

Employee Recommendations:

1. Brown, Eryn – Pre-K Teacher, Fairview Elementary School
2. Buchanan, Emma – Teacher, Smoky Mountain High School
3. Bean, Charles – Substitute Bus Driver and Activity Bus Driver, All Schools
4. Cagle, Curtis – Teacher, Smoky Mountain High School
5. Foxx, Kieran – School Psychologist, District
6. Frizzell, Nathan – Teacher, Smoky Mountain High School
7. Green, Melinda Brynn – Teacher, Smokey Mountain Elementary School
8. Hawkins, Allison – Teacher, Blue Ridge Early College
9. Mathis, Daniel – Substitute Bus Driver, Smoky Mountain High School
10. McCafferty, Susan – Teacher, Blue Ridge School
11. Morris, Grace – Afterschool Assistant, Scotts Creek Elementary School
12. Naegler, Charae – EC Teacher, Smoky Mountain High School
13. Parris, Sarah – Teacher Assistant, Blue Ridge School
14. Price, Cassie – EC Teacher, Smokey Mountain Elementary School
15. Proffitt, Dennis – Substitute Bus Monitor, Smoky Mountain High School
16. Read, Kari – Teacher Assistant, Blue Ridge School
17. Watkins, Susan – Teacher, Blue Ridge School

Employee Resignations:

1. Bean, Charles – Bus Driver, Cullowhee Valley Elementary School
2. Carnes, Beverly – Data Manager, Fairview Elementary School
3. Harber, Shayne Smith – Teacher, Cullowhee Valley Elementary School
4. Lovedahl, Lindsey – Teacher Assistant, Blue Ridge School
5. Lundberg, Michelle – Teacher, Smokey Mountain Elementary School
6. Nelson, Josh – Teacher, Scotts Creek Elementary School
7. Muir, Rebecca – Teacher, Cullowhee Valley Elementary School
8. Samples, Kristin – Teacher, Cullowhee Valley Elementary School
9. Sides, Mark – Assistant Coach Junior Varsity Men's Soccer, Smoky Mountain High School
10. Towery, Will – EC Teacher Assistant, Smoky Mountain High School
11. White, Angie – Teacher, Fairview Elementary School

Summer Employee Recommendations:

1. Algeo, Melissa – Summer Camp Worker, Cullowhee Valley Elementary School

2. Algeo, Melissa – Teacher Assistant for Kindergarten Academy, Cullowhee Valley Elementary School
3. Bishop, Gladys – Teacher Assistant for Kindergarten Academy, Scotts Creek Elementary School
4. Bishop, Samantha – Teacher for Kindergarten Academy, Cullowhee Valley Elementary School
5. Brooks, Bridgette – Substitute Teacher for Kindergarten Academy, Smokey Mountain Elementary School
6. Caudle, Crystal – Summer Day Camp Assistant, Fairview Elementary School
7. Caudle, Kim – Teacher for Kindergarten Academy, Fairview Elementary School
8. Chastain, Crystal – Bus Driver for Summer Camp, Cullowhee Valley Elementary School
9. Conner, Kay – Teacher Assistant for Kindergarten Academy, Scotts Creek Elementary School
10. Corbin, Lindsay – Summer Camp Worker, Cullowhee Valley Elementary School
11. Costianes, Christina – Summer Camp Worker, Cullowhee Valley Elementary School
12. Dalton, Betty – Substitute Teacher Assistant for Kindergarten Academy, Smokey Mountain Elementary School
13. Fulmer, Sydney – Summer Camp Worker, Cullowhee Valley Elementary School
14. Gillen, Elizabeth Ashely – Summer Camp Director, Cullowhee Valley Elementary School
15. Dews, Mary – Academic Camp Tutor, Blue Ridge School
16. Frady, Melissa – School Nutrition Assistant Summer Camp, Smokey Mountain Elementary School
17. Frady, Richard – Bus Driver for Summer Camp, Cullowhee Valley Elementary School
18. Hart, Chrysan – Bus Driver for Summer Camp, Scotts Creek Elementary School
19. Henson, Julie – Teacher Assistant for Kindergarten Academy, Fairview Elementary School
20. Henson, Julie – Assistant for Summer Day Camp, Fairview Elementary School
21. Hickman, Danette – Teacher for Kindergarten Academy, Scotts Creek Elementary School
22. Holden, Tracy – Substitute Teacher for Academic Camp, Blue Ridge School
23. Houtzer, Deborah – Teacher for Academic Camp, Blue Ridge School
24. Karup, Aimee – Teacher Assistant for Kindergarten Academy, Fairview Elementary School
25. Karup, Aimee – Teacher Assistant for Summer Day Camp, Fairview Elementary School
26. Kinsey, Sheila – Bus Driver for Summer Reading Camp, Blue Ridge School
27. Lansperry, Jamie – Teacher Assistant for Kindergarten Academy, Smokey Mountain Elementary School
28. Long, Deena – EC Bus Monitor for Summer School, Scotts Creek Elementary School and The School of Alternatives
29. Lovedahl, Rebekah – Teacher Assistant for Summer Day Camp, Fairview Elementary School
30. Mabry, Krissy – Summer Camp Worker, Cullowhee Valley Elementary School
31. McClellan, Jesame – Substitute Teacher for Academic Camp, Smokey Mountain Elementary School

32. McCue, Gretchen – Summer Camp Worker, Cullowhee Valley Elementary School
33. McGaha, Harold – Bus Driver for Summer Camp, Cullowhee Valley Elementary School
34. McFadden, Kathy – Teacher for Kindergarten Academy, Scotts Creek Elementary School
35. Morris, Grace – Summer Camp Worker, Scotts Creek Elementary School
36. Pannell, Makayla – Summer Camp Worker, Cullowhee Valley Elementary School
37. Parham, Carleen – Teacher Assistant for Summer Day Camp, Fairview Elementary School
38. Pittman, Heather – Teacher for Kindergarten Academy, Fairview Elementary School
39. Pruitt, Bill – Substitute Bus Driver Summer Day Camp, Smokey Mountain Elementary School
40. Read, Kari – Academic Camp Tutor, Blue Ridge School
41. Rigdon, Danny – Bus Driver for Summer Academic Camp, Cullowhee Valley Elementary School
42. Rigdon, Danny – Bus Driver for Summer Day Camp, Cullowhee Valley Elementary School
43. Robinson, Teresa – Teacher for Kindergarten Academy, Cullowhee Valley Elementary School
44. Rogers, Christie – Teacher for Kindergarten Academy, Smokey Mountain Elementary School
45. Sims, Barbara – Site Director for Summer Camp, Fairview Elementary School
46. Tierney, Sarah – Summer Day Camp Assistant, Fairview Elementary School
47. Upchurch, Rachel – Summer Day Camp Assistant, Fairview Elementary School
48. Willson, Dorothea – Substitute Teacher for Kindergarten Academy, Scotts Creek Elementary School
49. Wise, Madalyn – Summer Day Camp Assistant, Fairview Elementary School

Coach Recommendations – Staff, Non-Staff, and Returning:

Blue Ridge Early College – Staff Coaches

1. Mayse, Tim – Athletic Director for Middle School and High School
2. Mayse, Tim – Head Coach Varsity Soccer
3. Mayse, Tim – Head Coach Varsity Girls Basketball
4. Mayse, Tim – Head Coach Varsity Golf
5. Pressler, Nick – Assistant Coach Varsity Soccer
6. Steinel, Ashley – Assistant Coach Varsity Girls Basketball
7. Steinel, Ashley – Head Coach Varsity Softball

Blue Ridge Early College – Non-Staff Coaches

1. McCrickard, Ben – Head Coach Varsity Boys Basketball

Blue Ridge Middle School – Staff Coaches

1. Lanning, Max – Head Coach MS Soccer

Blue Ridge Middle School – Non-Staff Coaches

1. Mireles, Cristian – Assistant Coach MS Soccer
2. Mull, Jim – Head Coach MS Baseball
3. O’Berry, James – Head Coach MS Girls Basketball
4. O’Berry, Robyn – Assistant Coach MS Girls Basketball
5. Phillips, Kevin – Assistant Coach MS Baseball

Cullowhee Valley Elementary School – Staff Coaches

1. Barkiewicz, Amanda – Head Coach Cheer
2. Bates, Madison – Assistant Coach Volleyball
3. Brown, Megan – Head Coach Volleyball
4. Brown, Megan – Athletic Director
5. Bruegger, Sarah – Head Coach Soccer
6. Bruegger, Sarah – Assistant Coach Girls Basketball
7. Davis, Renay – Head Coach Girls Basketball
8. Medford, Taylor – Assistant Coach Baseball

Cullowhee Valley Elementary School – Non-Staff Coaches

1. Phipps, Josh – Head Coach Boys Basketball

Fairview Elementary School – Staff Coaches

1. Ellenburg, Jeremy – Athletic Director
2. Gribble, Corina – Head Coach Soccer

Scotts Creek Elementary School – Staff Coaches

1. Fox, Amber – Athletic Director
2. Glenn, Anna – Assistant Coach Volleyball
3. Reynolds, Carrie – Head Coach Volleyball
4. Stephens, Chelsea – Head Coach Soccer
5. Swartzwelder, Katie – Assistant Coach Soccer

Smokey Mountain Elementary School – Staff Coaches

1. Estep, Audrey – Assistant Coach Girls Basketball
2. Graafsma, Rebecca – Head Coach Volleyball
3. Marr, Michelle – Athletic Director
4. Pangle, Alaina – Head Coach Girls Basketball

Smoky Mountain District Middle School Coaches:

1. Burns, Jennifer – Head Coach District Middle School Softball
2. Farmer, Eric - Assistant Coach District Middle School Baseball
3. Fortner, Katie - Assistant Coach District Middle School Softball
4. Grasty, Joe - Assistant Coach District Middle School Wrestling
5. Gribble, Craig – Head Coach District Middle School Baseball
6. Moody, Tony – Head Coach District Middle School Football
7. Provost, Michelle – Head Coach District Middle School Cross Country
8. Richards, Keith – Head Coach District Middle School Wrestling
9. Roberson, Mark – Assistant Coach District Middle School Football

Smoky Mountain High School – Staff Coaches

1. Brookshire, Chris – Head Coach Varsity Football
2. Brown, Stephen – Head Coach Varsity Men’s Soccer
3. Cauley, Jeremy – Head Coach Junior Varsity Men’s Basketball
4. Cauley, Jeremy – Head Coach Junior Varsity Men’s Soccer
5. Chambers, Angela – Assistant Coach Varsity Volleyball
6. Dengler, Ty - Assistant Coach Varsity Football
7. Dezarn, Megan – Head Coach Varsity Volleyball
8. Dunford, Ollin – Assistant Coach Varsity Women’s Basketball
9. Extine, Jamie – Assistant Coach Varsity Football
10. Green, Travis – Assistant Coach Varsity Women’s Basketball
11. Hawk, Derrick – Assistant Coach Junior Varsity Football
12. Hill, Melissa – Head Coach Junior Varsity Volleyball
13. Klipa, Heather - Head Coach Varsity Women’s Basketball

14. Klipa, Tyler - Assistant Coach Varsity Football
15. Pendergast, Brandon – Assistant Coach Varsity Men’s Basketball
16. Pendergast, Brandon – Head Coach Varsity Men’s Cross Country
17. Phillips, Adam – Athletic Director
18. Phillips, Adam – Head Coach Varsity Men’s Basketball
19. Reddin, Colby – Head Coach Junior Varsity Wrestling
20. Shuler, Pam – Assistant Athletic Director, Winter
21. Shuler, Pam – Head Coach Varsity Women’s Cross Country
22. Sides, Elizabeth – Head Coach Junior Varsity Women’s Soccer
23. Stanick, Jason – Assistant Coach Junior Varsity Football
24. Taylor, Mark – Assistant Athletic Director, Fall
25. Tompkins, Suzanne – Assistant Coach Junior Varsity Volleyball
26. Tuttle, Aaron - Assistant Coach Varsity Football

Smoky Mountain High School – Non-Staff Coaches

1. Barringer, Katherine – Assistant Coach Junior Varsity Women’s Basketball
2. Carnes, Scotti – Head Coach Varsity Cheerleading, Fall
3. Carnes, Scotti – Head Coach Varsity Cheerleading, Winter
4. Claxton, David – Head Coach Varsity Men’s Golf
5. Claxton, David – Head Coach Varsity Women’s Golf
6. Davidson, Todd – Assistant Coach Varsity Cross Country Teams
7. Davidson, Todd – Head Coach Varsity Indoor Track
8. Davis, Conner – Head Coach Varsity Swimming
9. Doolin, Ashley – Head Coach Varsity Women’s Tennis
10. Eyler, Jim – Assistant Coach Varsity Women’s Tennis
11. Howard, Hailey – Head Coach Junior Varsity Cheerleading, Fall
12. Howard, Hailey – Head Coach Junior Varsity Cheerleading, Winter
13. Melvin, Jason – Head Coach Junior Varsity Women’s Basketball
14. Moody, Tony – Head Coach Varsity Wrestling
15. Mulligan, Tyler – Assistant Coach Junior Varsity Football
16. Parsons, Stephen – Assistant Coach Varsity Men’s Soccer
17. Quinn, Tony – Assistant Coach Varsity Wrestling
18. Quinn, Tony – Head Coach Junior Varsity Football
19. Smith, Danielle – Assistant Coach Varsity Cheerleading, Fall
20. Smith, Danielle – Assistant Coach Varsity Cheerleading, Winter
21. Vickery, Elizabeth – Assistant Coach Varsity Swimming

Transfer Requiring Action:

1. Jones, Kathy – From Teacher at Scotts Creek Elementary School to Teacher at Fairview Elementary School
2. Pendergast, Stephanie – From EC Teacher at Smokey Mountain Elementary School to EC Teacher at Smoky Mountain High School
3. Whisnant, Holly – From Teacher at Fairview Elementary School to Assistant Principal Intern at Blue Ridge School and Early College

Special Requests – Leave of Absence:

1. Clapp, Amanda – Teacher, Smoky Mountain High School
2. Poteat, Beth – Teacher, Cullowhee Valley Elementary School

Dismissals/Separations:

1. Henry, Kayla – School Nutrition Assistant, Cullowhee Valley Elementary School
2. Ries, Dale – Teacher Assistant, Smokey Mountain Elementary School
3. Teneriello, Connie – Bus Driver, Smokey Mountain Elementary School

Action: *A motion was made by Mrs. Ali Laird-Large to approve the personnel agenda as recommended by Dr. Murray and was seconded by Mrs. Elizabeth Cooper.*

RECESSED MEETING

Action: *At 7:00 p.m., upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, Chairman Henke recessed the meeting for the following purpose: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-321.*

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to return to open session.*

OPEN SESSION

- G. **Agenda Item:** Interim Superintendent Contract
Presenter: Chad Donnahoo, Board Attorney

Board Attorney Chad Donnahoo presented the board with an amended contract for Dr. Kim Elliott to assume responsibilities as the Interim Superintendent for Jackson County Public Schools and asked for board approval.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve the amended contract for Dr. Kim Elliott, Interim Superintendent.*

ANNOUNCEMENTS

The next regularly scheduled business meeting of the Board of Education is July 25, 2017 at 6:00 p.m., at the Board of Education Administrative Offices, 398 Hospital Road, Sylva, NC.

ADJOURNMENT

There being no objection, Chairman Henke adjourned the meeting at 7:06 p.m.

Ken Henke, Chairman

Dr. Michael L. Murray, Secretary