

**DJackson County Board of Education  
Minutes of Regular Meeting  
Sylva, North Carolina  
Cullowhee Valley Elementary School**

240 Wisdom Drive, Cullowhee

April 25, 2017

6:00 p.m.

The Jackson County Board of Education met in regular session at 6:00 p.m. on Tuesday, April 25, 2017, at Cullowhee Valley Elementary School (CVES), 240 Wisdom Drive, Cullowhee, North Carolina. The following members were present:

Ken Henke, Chairman  
Margaret McRae  
Wes Jamison

Also present were Dr. Michael Murray, Superintendent; Dr. Kimberly Elliott, Associate Superintendent; John Henning, School Board Attorney; and Cora Fields, Board Assistant.

**CALL TO ORDER**

Chairman Ken Henke called the business meeting to order.

Mr. Henke introduced and thanked Ms. Kathryn Kantz, CVES Principal, for hosting the board meeting. Ms. Kantz introduced students Luke Ammons and Evan Davis, who led the Pledge of Allegiance.

**SPECIAL PRESENTATION**

Ms. Kantz introduced Music Teacher, Ms. Katee Johnson, and the CVES Honor Youth Choir: Vivian Bell, Taylor Broom, Matthew Brown, Kaitlyn Cox, Autumn Hinton, Addison Holt, Conner McKnight, Mattie Morgan, Anna Pechmann, Ivelyse Rodriguez, Madelyn Tracy, and Emma Wike. The Choir performed "All American All the Way."

CVES student, Ms. Holland Raming narrated the following CVES highlights:

1. Kids in the Creek Club: Addison Holt, Anna Pechmann, Aidan Menickelli, and Liam Tormey
2. Build It Club: Judah Morrow and Annabelle McCord
3. Math Club/Math Fair: Abel Despeaux and Sayumi DeSilva
4. Reading Fair: Araceli Oroz, Adian Owen, Elijah Morgan, and Caleb Borchelt
5. LEAP After School Program: Atai Perez, Jacquelin Arrietta-Ramirez, and Jeremy Rivera
6. Trout and Worm Composting: Madelyn Metz, Olivia Rice, and Carly Hester

Special Thanks to the Cullowhee Valley Elementary School Dulcimer Club: Hailey Broom, Rebecca Buchanan, Shelby Buchanan, Mihin DeSilva, Sayumi DeSilva, Heidi Dinkelmeyer, Abigail Fisher, Mattie Morgan, and Liangyu Zhao, for providing the music, and the Cafeteria staff for the excellent meal.

**APPROVAL OF AGENDA**

*Upon a motion by Mrs. Margaret McRae and seconded by Mr. Wes Jamison, the board voted unanimously to approve the Agenda.*

### **OPEN SESSION FOR PUBLIC COMMENTS**

None.

### **CONSENT ACTION AGENDA**

**Action:** *Upon a motion by Mrs. Margaret McRae and seconded by Mr. Wes Jamison, the board unanimously approved the consent action agenda:*

- A. Open Session Minutes of Regular Meeting of March 28, 2017.

### **INFORMATION AGENDA**

- A. **Agenda Item:** Superintendent's Report  
**Presenter:** Dr. Michael Murray, Superintendent

Dr. Murray reported on the following:

1. CVES received the Western Carolina University (WCU) Service Learning Partner Award.
2. 18 Smoky Mountain High School (SMHS) students competed in the math competition at WCU, tied for first.
3. The SMHS Science Olympiad team has returned from the state competition with a top ten finish. They came in #10 of the 60 top teams in the state. Of the top 10, we are one of only three regular high schools, and the only rural school. The other teams come from magnet schools, specialty private schools, and schools from Charlotte and the Research Triangle.
4. WCU Honors and Awards event recognized two staff members: Adam Holt received the Peak Performer Award and Ms. Rebecca Ensley received the Merrill Family Scholarship.
5. Update on HB-13 – K-3 Class Size Reduction – the house has reached a compromise amendment and offered a reasonable timeline for implementation.

- B. **Agenda Item:** Declared Surplus Items  
**Presenter:** Dr. Kim Elliott

Dr. Elliott informed the board that the following items have been declared as surplus and will be sold on Govdeals.com:

1. 1994 Dodge Truck – Bus Garage
2. Two Mixers – School Nutrition
3. Piano (needs some work) – Cullowhee Valley Elementary School
4. Six Bard/Q-Tech HVAC Units – Bldg. C - Smoky Mountain High School

- C. **Agenda Item:** Unaudited Financial Summary  
**Presenter:** Gwen Edwards, Finance Officer

Ms. Edwards presented the Unaudited Financial Summary as of April 19, 2017.

### **ACTION AGENDA**

**A. Agenda Item:** Budget Amendments

**Presenter:** Gwen Edwards, Finance Officer

Ms. Edwards asked for approval of budget amendments and transfers for the State Public School Fund, Local Current Expense Fund, Federal Grants Fund, Capital Outlay fund, and Other Specific Revenue Fund.

**Action:** *Upon a motion by Mrs. Margaret McRae and seconded by Mr. Wes Jamison, the board voted unanimously to approve the budget amendments and transfers to the State Public School Fund, Local Current Expense Fund, Federal Grants Fund, Capital Outlay Fund, and Other Specific Revenue Fund.*

**B. Agenda Item:** Beginning Teacher Support Program Plan

**Presenter:** Ms. Laura Dills, Elementary Curriculum Director and Ms. Angie Dills, CTE, Middle and Secondary Curriculum Director.

Ms. Laura Dills informed the board of updates to the Beginning Teacher Support Program to bring the plan into compliance due to changes at the State level and requested board approval.

**Action:** *Upon a motion by Mr. Wes Jamison and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the Beginning Teacher Support Program Plan updates.*

**C. Agenda Item:** Purchase of Activity Bus

**Presenter:** Dr. Kim Elliott, Associate Superintendent

Dr. Elliott presented a proposal to purchase an activity bus and asked for board approval.

**Action:** *Upon a motion by Mrs. Margaret McRae and seconded by Mr. Wes Jamison, the board voted unanimously to approve the purchase of an activity bus.*

**D. Agenda Item:** Purchase of Computer Equipment

**Presenter:** Mr. David Proffitt, Technology Director

Mr. Proffitt presented a quote to purchase computer equipment and asked for board approval.

**Action:** *Upon a motion by Mr. Wes Jamison and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the purchase of computer equipment.*

**E. Agenda Item:** Policy Updates

**Presenter:** Dr. Michael Murray, Superintendent

First Reading:

1. Automated Phone and Text Messaging (5008) (New)

Updates:

1. Governing Principals - Student Success (1200)
2. Governing Principals – Parental Involvement (1300)
3. Parental Involvement (1310/4002)

4. Title I and Family Engagement (1320/3560)
5. Testing and Assessment Program (3410)
6. Student Promotion and Accountability (3420)
7. Student Voter Registration and Preregistration (3640/5130)
8. Homeless Students (4125)
9. School Assignment (4150)
10. Assignment to Classes (4155)
11. Community Use of Facilities (5030)
12. Administering Medicines to Students (6125)
13. Use of Student Transportation Services (6320)

Dr. Murray reviewed the above listed policy updates and asked for board approval.

**Action:** *Upon a motion by Mrs. Margaret McRae and seconded by Mr. Wes Jamison, the board voted unanimously to approve the above listed policy updates.*

**F. Agenda Item:** Field Trips

**Presenter:** Dr. Michael Murray, Superintendent

1. Atlanta Dragway – Smoky Mountain High School, Grades 10-12, Commerce, GA, May 5, 2017, TT 3594.
2. Pigeon Forge – Blue Ridge School, Grades 4-5, Pigeon Forge, TN, May 26, 2017, TT 3626.
3. Carowinds – BREC, Grades 10-12, Charlotte, NC, May 5, 2017, TT 3592.
4. Clingman’s Dome – Scotts Creek Elementary School, Grade 5, GSMP, TN, May 3, 2017, TT 3623
5. GA Aquarium, Coca Cola Museum and Six Flags – Blue Ridge Early College, Grade 12, Atlanta, GA, May 11-12, 2017, TT 3618.
6. Six Flags Over Georgia – FES, SMES, CVES, SCES, Grades 7-8, Atlanta, GA, June 3, 2017, TT 3619.

Dr. Murray reviewed the above listed field trip requests and asked for board approval.

**Action:** *Upon a motion by Mr. Wes Jamison and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the above listed field trips.*

**CLOSED SESSION**

*The board unanimously approved a motion by Mrs. Margaret McRae and seconded by Mr. Wes Jamison, to enter into closed session pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-32 and (a) (3) to discuss matters protected by attorney-client privilege.*

*Upon a motion by Mrs. Margaret McRae and seconded by Mr. Wes Jamison, the board voted unanimously to return to open session.*

**OPEN SESSION**

- G. **Agenda Item:** Board of Education meeting calendar change  
**Presenter:** Dr. Michael Murray, Superintendent

Dr. Murray requested a change to the Board of Education meeting date in the month of June from June 27 to June 20, due to a scheduling conflict and asked for board approval.

**Action:** *Upon a motion by Mrs. Margaret McRae and seconded by Mr. Wes Jamison, the board voted unanimously to approve the change of date for the June board meeting.*

### **PERSONNEL ACTION AGENDA**

**Action:** *Upon a motion made by Mr. Wes Jamison and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the personnel agenda as recommended by Dr. Murray. The board unanimously approved the following recommendations:*

#### **Employee Recommendations:**

1. Adams, RB – Substitute School Nutrition Assistant, Fairview Elementary School
2. Caplinger, Kristen – Activity Bus and Substitute School Bus Driver, County-wide
3. Dillard, Morgan – Activity Bus and Substitute School Bus Driver, Smoky Mountain High School
4. Hill, Melissa – Homebound Teacher, Smoky Mountain High School
5. Jones, Kathee – Afterschool Tutor, Scotts Creek Elementary School
6. Laney, Melissa – Substitute School Nutrition Assistant, Fairview Elementary School
7. Lowe, Tammy – Afterschool Tutor, Scotts Creek Elementary School
8. Mahoney, Chris – Afterschool Tutor, Scotts Creek Elementary School
9. Martin, Shirley – Afterschool Tutor, Scotts Creek Elementary School
10. Nelson, Josh - Afterschool Tutor, Scotts Creek Elementary School
11. Reynolds, Carrie – Afterschool Tutor, Scotts Creek Elementary School
12. Welch, Shannon – Substitute School Bus Driver, Scotts Creek Elementary School

#### **Employee Resignations:**

1. Banks, David – Teacher, Smoky Mountain High School
2. Crow, Mariah – EC Teacher, Smoky Mountain High School
3. Eubanks, Tonya – School Nutrition Assistant, Blue Ridge School and Early College
4. Landaker, Denise – School Counselor, Jackson County Early College
5. Smith, Kelsey – Afterschool Assistant, Scotts Creek Elementary School
6. Woodring, Victoria – Afterschool Assistant, Cullowhee Valley Elementary School

#### **Employee Retirements:**

1. Brooks, Dee Ann – Teacher Assistant, Cullowhee Valley Elementary School

#### **Non-Staff Coach Recommendations:**

1. Moody, Tony – Head Coach Varsity Wrestling, Smoky Mountain High School

#### **Special Requests – Leave of Absence:**

1. Lovedahl, Lindsey – Teacher Assistant, Blue Ridge School

### **OPEN SESSION**

### **ANNOUNCEMENTS**

**The next regularly scheduled business meeting of the Board of Education is May 23, 2017, at 6:00 p.m., at the Central Office Board Room, 398 Hospital Road, Sylva, North Carolina.**

**ADJOURNMENT**

There being no objection, Chairman Henke adjourned the meeting at 7:07 p.m.

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Ken Henke, Chairman

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Dr. Michael L. Murray, Secretary