

**Jackson County Board of Education
Minutes of Regular Meeting
Sylva, North Carolina
Smoky Mountain High School**

100 Smoky Mountain Drive, Sylva

January 24, 2017

6:00 p.m.

The Jackson County Board of Education met in regular session at 6:00 p.m. on Tuesday, January 24, 2017, at Smoky Mountain High School (SMHS), 100 Smoky Mountain Drive, Sylva, North Carolina. The following members were present:

Ken Henke, Chairman
Ali Laird-Large, Vice-Chair
Elizabeth Cooper
Margaret McRae
Wes Jamison

Also present were Dr. Michael Murray, Superintendent; Dr. Kimberly Elliott, Associate Superintendent; Chris Campbell, School Board Attorney; and Cora Fields, Board Assistant.

CALL TO ORDER

Chairman Ken Henke called the business meeting to order.

Mr. Henke introduced Ms. Emma Raleigh, SMHS Student Council President. Ms. Raleigh led the Pledge of Allegiance.

Ms. Raleigh introduced members of the SMHS Advance Show Choir; Alexis Dills, Skyler Singleton, Juan Moore, Skylar Fish, Morgan Cherry, David Conlin, Jackson Cabe, Chloe Wood, Lena Kantz, Makayla Clawson, Rebekah Boone, Holly Miller, Emily Martin, and Erin Moore, who sang the National Anthem.

Ms. Raleigh presented the SMHS student science fair project results. Mrs. Kristin Holt, Science Teacher, presented the District 8 Regional Science Fair Certificates to the following students: Katie Mayes, Sarah Padyk, Lena Kantz, Madison Polyasko, Brooklyn Richards, Madalyn Smith, Ryan Richards, Nora Dickson, Ellie Bryson, Evelyn Rowan, Caitlyn King, Nick McDonald, Amelia Ray, Andrew Zuelch, Kailey Sutton, Lukas Wilde, Eli Costa, Drew Heald, and Hannah Smathers.

Ms. April Bryson, AP English Honors Teacher, introduced students, Shivani Patel, who spoke on Free Clinics, and Matthew Toedt, who spoke on the Balsam Nature Center, for their Genius Hour Passion Projects. This program is in its third year at SMHS, based on the concept of Google's 20% time during which engineers can pursue a project of their choice on company time. Students propose, develop, and implement a passion project on a topic of their choosing. The project includes research, community involvement, and a 5-minute "TED" style talk incorporating rhetorical skills taught throughout the semester.

Ms. Amanda Clapp, Science Olympiad Coach, introduced student Tyler Milkey, who provided a demonstration of his project vehicle. The Science Olympiad teams have been very successful in the past year and a half. Science Olympiad is an extracurricular science club that competes against other high schools in the state and the country. Ms. Clapp also provided the board with a code to solve.

Mr. Henke thanked Smoky Mountain High School for hosting the Board of Education meeting and thanked Ms. Melissa Haigler and her Foods and Nutrition class for the excellent meal they prepared for the school board prior to the meeting.

APPROVAL OF AGENDA

Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the Agenda.

SPECIAL RECOGNITION

Dr. Murray presented a Certificate of Appreciation to Mr. Mark Hooper, Transportation Director, and Mrs. Stephanie Stevens, Administrative Assistant, for Exceeding Standards in the TIMS Data Audit. Dr. Murray also presented a Certificate of Appreciation to Mrs. Laura Cabe, School Nutrition Director, for “No findings requiring corrective action” on the Technical Assistance Report.

OPEN SESSION FOR PUBLIC COMMENTS

None.

CONSENT ACTION AGENDA

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board unanimously approved the consent action agenda:*

- A. Open Session Minutes of Regular Meeting of December 24, 2016.

INFORMATION AGENDA

- A. **Agenda Item:** Superintendent’s Report
Presenter: Dr. Michael Murray, Superintendent

Dr. Murray reported on the following:

1. SMHS Wrestling Program’s accomplishments this school year.
2. One-to-One computer roll-out for students in grades 9 through 12 enrolled at SMHS, Blue Ridge Early College and Jackson County Early College. He thanked the Jackson County Commissioners for their continued support and the JCPS Technology Department for their hard work.

- B. **Agenda Item:** Catamount School
Presenter: Dr. Michael Murray and Dr. Dale Carpenter

Dr. Murray introduced Dr. Dale Carpenter, Dean and Professor, College of Education and Allied Professions, Western Carolina University. Dr. Carpenter informed the board about the recent legislation and criteria mandating the establishment of lab schools within the University of North Carolina system. WCU selected Jackson County Public Schools as its partner in this endeavor because of the school system's close proximity to the university and a long and positive history of collaboration. A Memorandum of Understanding will be developed.

- C. **Agenda Item:** Unaudited Financial Summary
Presenter: Gwen Edwards, Finance Officer

Ms. Edwards presented the Unaudited Financial Summary as of January 24, 2017.

ACTION AGENDA

- A. **Agenda Item:** Budget Amendments
Presenter: Gwen Edwards, Finance Officer

Ms. Edwards asked for approval of budget amendments and transfers for the State Public School Fund, Local Current Expense Fund, Federal Grants Fund, Capital Outlay Fund, and Other Specific Revenue Fund.

***Action:** Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison, the board voted unanimously to approve the budget amendments and transfers to the State Public School Fund, Local Current Expense Fund, Federal Grant Fund, Capital Outlay Fund, and Other Specific Revenue Fund.*

- B. **Agenda Item:** Indian Policies and Procedures
Presenter: Mrs. Angela Dills, Secondary Curriculum Director

Mrs. Dills informed the board about the Indian Policies and Procedures updates for 2017 and asked for board approval.

***Action:** Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae the board voted unanimously to approve the Indian Policies and Procedures updates for 2017.*

- C. **Agenda Item:** Policy Updates
Presenter: Dr. Michael Murray, Superintendent
Policy Updates:

1. Graduation Requirements (3460)
2. Focus on Students (4000)
3. Concussion and Head Injury (4270/6145)

Dr. Murray presented the proposed changes to above listed policy updates and asked for board approval.

***Action:** Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve the policy updates as listed above.*

D. Agenda Item: Field Trips

Presenter: Dr. Michael Murray, Superintendent

1. Balsam Lake Lodge – Cullowhee Valley Elementary School, Grades 1-7, Balsam, NC, May 25-26, 2017, TT 3247.
2. Camp Greenville – Cullowhee Valley Elementary School, Grade 7, Travelers Rest, SC, April 19-21, 2017, TT 3282.
3. Charleston – Cullowhee Valley Elementary School, Grade 8, Charleston, SC, April 26-28, 2017, TT 3276.
4. Charlotte Motor Speedway – Cullowhee Valley Elementary School, Grade 5, Charlotte, NC, Feb. 21, 2017, TT 3230.
5. Dollywood – Smokey Mountain Elementary School, Grade 7, Sevierville, TN, March 31, 2017, TT 3237.
6. NC State University, Science Olympiad – Smoky Mountain High School, Grades 9-12, Raleigh, NC, April 21 to 23, 2017, TT 3234.
7. NC State University, Science Olympiad – Fairview Elementary School, Grades 6-8, Raleigh, NC, April 21-23, 2017, TT 3050.
8. Science Olympiad - Southeast Raleigh High School - Smoky Mountain High School, Grades 9-12, Raleigh, NC, Feb. 3-5, 2017, TT 3233.
9. U.S. Space Camp and Chattanooga Aquarium – Blue Ridge School, Grade 6, Huntsville, AL, April 4-7, 2017, TT 3258.

Dr. Murray reviewed the above listed field trip requests and asked for board approval.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve the above listed field trips.*

CLOSED SESSION

The board unanimously approved a motion by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison, to enter into closed session pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-32 and (a) (3) to discuss matters protected by attorney-client privilege.

Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison, the board voted unanimously to return to open session.

OPEN SESSION

PERSONNEL ACTION AGENDA

Action: *Upon a motion made by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the personnel agenda as recommended by Dr. Murray. The board unanimously approved the following recommendations:*

Employee Recommendations:

1. Akins, Caitlyn – School Nutrition Assistant, Smoky Mountain High School
2. Brookshire, Christopher – Substitute Bus Driver, Smoky Mountain High School

3. Corn, Peggy – School Nutrition Assistant, Fairview Elementary School
4. Hart, Jerry – Bus Driver, Fairview Elementary School
5. Littlefield, Aaron – Teacher, Blue Ridge Early College
6. Lozano, Daniela – LEAP Tutor, Cullowhee United Methodist Church
7. Mathis, Susan – School Nutrition Assistant, Fairview Elementary School
8. Sims, Barbara Middleton – Afterschool Director, Fairview Elementary School
9. Sims, Barbara Middleton – Substitute School Nutrition Assistant, FES, BRS and SCES
10. Stonesifer, Melissa – School Nutrition Assistant, Scotts Creek Elementary School
11. Upchurch, Rachel – Afterschool Assistant, Fairview Elementary School
12. Wilkey, Reatha – Substitute School Nutrition Assistant, SMES, SCES, CVES, SMHS
13. Willson, Dorothea – Substitute Afterschool Assistant, Scotts Creek Elementary School
14. Witherspoon, Allison – LEAP Tutor, Cullowhee United Methodist Church

Employee Resignations:

1. Henry, Anthony – Bus Driver, Smokey Mountain Elementary School
2. Shepherd, Vaudie – School Nutrition Assistant, Fairview Elementary School
3. Winkey, Jared – Part-Time Bus Driver, Fairview Elementary School

Non-Staff Coach Recommendations:

1. Farmer, Eric – Assistant Coach Baseball, District Middle School

Staff Coach Recommendations:

1. Provost, Valerie Michelle – Head Coach Middle School Track, District Middle School

Transfer Recommendations Requiring Action:

1. Hart, Jerry – From Interim Custodian and Bus Driver at Fairview Elementary School to Custodian at Smoky Mountain High School and Bus Driver at Fairview Elementary School

ANNOUNCEMENTS

The next regularly scheduled business meeting of the Board of Education is February 28, 2017, at 6:00 p.m., at Jackson County Early College, 404 College Drive, Sylva, North Carolina.

ADJOURNMENT

There being no objection, Chairman Henke adjourned the meeting at 7:07 p.m.

Ken Henke, Chairman

Dr. Michael L. Murray, Secretary