

**Jackson County Board of Education
Minutes of Regular Meeting
Sylva, North Carolina
Smokey Mountain Elementary School**

884 US Highway 441 North, Whittier

November 29, 2016

6:00 p.m.

The Jackson County Board of Education met in regular session at 6:00 p.m. on Tuesday, November 29, 2016, at Smokey Mountain Elementary School, 884 US Highway 441 North, Whittier, North Carolina. The following members were present:

Ken Henke, Chairman
Ali Laird-Large, Vice-Chairman
Elizabeth Cooper
Wes Jamison

Also present were Dr. Michael Murray, Superintendent; Dr. Kimberly Elliott, Associate Superintendent; Dean Shatley, School Board Attorney; and Cora Fields, Board Assistant.

CALL TO ORDER

Chairman Ken Henke called the business meeting to order.

Mr. Henke introduced Dr. Tracie Metz, Principal of Smokey Mountain Elementary School (SMES). She thanked the board for holding the meeting at SMES and introduced students Hannah Brooks, Ashley Dunlap and Dawson Bell who led the pledge of allegiance. SMES Students Macayla Bell, Emelyn Bumgarner, Everleigh Kemp, Elle Williamson and Jesse Dall performed *I Love My Country*.

Prior to the board meeting SMES students Jesse Dall and Macayla Bell performed *Touching Moments*, a song they had written; Gabe Millsaps, Mabry Bumgarner, Alex Sneed, and Lillian Haigler provided a Lego Robotics demonstration.

SMES students displayed art work as follows: Reese Williamson and Carmen Hollifield - Pottery; Anneka Abbott - Painting; Kayla Larch - Drawing; Sean Martinez, Zander Couch, and Mai-Pia McCollough – Greek Myths and Mosaics; Tala Junakuska, Jacob Hayes – Charcoal Drawings; 6th Grade students – Indigo Cloth Work.

SMES students provided a Cherokee Language Display as follows: Ashley Dunlap, Natalie Crowe, Wyatt Baldwin, Christina Pennington, Kaitlyn Tahquette, Dilmer Guzman, Jacob Lambert, Logan Wright, Thad Sturgis, Aleigha Kayley, Gentry Bumgarner, and Morgana McCollough – Beginning Syllabary Practice; Kryen Rosario and Robert Wilcher – Moccasin; Julia Layno, Mica Tiger-Harlan, and Selma Williams 0 Apple Lesson; Ashley Dunlap, Natalie Crowe, Wyatt Baldwin, Kailyn Tahquette, and Selma Williams – Hitch Your Wagon to A Star; Morgana McCollough and Kaitlyn Tahquette – Math Answers in Cherokee.

APPROVAL OF AGENDA

Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve the Agenda.

OPEN SESSION FOR PUBLIC COMMENTS

None. Dr. Dave Hudson requested to speak to the board in closed session.

CONSENT ACTION AGENDA

Action: *Upon a motion by Mrs. Ali Laird Large and seconded by Mr. Wes Jamison the board unanimously approved the consent action agenda:*

- A. Open Session Minutes of Regular Meeting of October 25, 2016.

INFORMATION AGENDA

- A. **Agenda Item:** Superintendent's Report
Presenter: Dr. Michael Murray, Superintendent

Dr. Murray reported on the following:

- Dr. Murray presented a Certificate of Appreciation to the Accounting Department of Harrah's Casino for their \$574.00 monetary donation to the School Nutrition Program.
- SMES hosted the American Legion Steve Youngdeer Post 143 for Veteran's Day. Students provided presentations and veteran's shared testimonials. The Veterans from the Post and the Community were recognized during the ceremony and Veteran's Day Breakfast.
- SMES also hosted a STEM night the end of October where more than 400 people were engaged in STEM activities.
- Dr. Murray thanked the Balsam Mountain Trust that has been actively working in classrooms at SMES in the areas of ecology and the environment.
- The North Carolina Science House has provided professional development for grades 3-5 teachers in the area of mathematics, while K-3 teachers have worked with the regional DPI consultant in mathematics.

- B. **Agenda Item:** Unaudited Financial Summary
Presenter: Dr. Kim Elliott, Associate Superintendent

Dr. Elliott presented the Unaudited Financial Summary as of November 29, 2016.

ACTION AGENDA

- A. **Agenda Item:** Additional Computer Purchase for Golden Leaf Grant
Presenter: Mr. David Proffitt, Technology Director

Mr. Proffitt asked for approval to purchase additional computers for the Golden Leaf Grant.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper the board voted unanimously to approve the additional computer purchase for the Golden Leaf Grant.*

B. Agenda Item: Purchase of Transportation Vehicle

Presenter: Mr. Mark Hooper, Transportation Director

Mr. Hooper asked for approval to purchase a transportation vehicle.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison the board voted unanimously to approve the purchase of a vehicle for the transportation department.*

C. Agenda Item: Budget Amendments

Presenter: Dr. Kim Elliott, Associate Superintendent

Dr. Elliott asked for approval of budget amendments and transfers for the Capital Outlay Fund, State Public School Fund, Other Specific Revenue Fund, and other local transfers.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper the board voted unanimously to approve the capital outlay fund, state public school fund, local current expense fund, and other local transfers and budget amendments.*

D. Agenda Item: Class Size Waiver

Presenter: Dr. Kim Elliott, Associate Superintendent

Dr. Elliott asked for approval of three class size waivers. Each classroom is one student above the individual class size requirement: Fairview Elementary School Grade 3; Cullowhee Valley Elementary School Grade 3; and Blue Ridge School Grade 3.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison, the board voted unanimously to approve the class size waivers.*

E. Agenda Item: Quality Assurance Plan

Presenter: Dr. Kim Elliott, Associate Superintendent

Dr. Elliott asked the board for approval of the Quality Assurance Plan to continue to use the Quality Assurance Funding from WCU to stipend teachers who serve as cooperating teachers for student teaching and also to stipend mentors who support beginning teachers.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve the Quality Assurance Plan.*

F. Agenda Item: Quality Based Selection Process

Presenter: Dr. Kim Elliott, Associate Superintendent

Dr. Elliott asked the board for approval for an exemption from the QBSP/Mini/Brooks Act for procuring an engineer or architect costing less than \$50,000.00.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison, the board voted unanimously to approve the QBSP exemption.*

G. Agenda Item: Policy Updates

Presenter: Dr. Michael Murray, Superintendent

Policy Updates:

1. Parental Involvement (1310-4002)
2. Title I Parent and Family Engagement (1320-3560)
3. School Trips (3320)
4. Testing and Assessment Program (3410)
5. Translating Policies for Students and Parents (4003)
6. Staff-Student Relations (4040-7310)
7. Age Requirements for Initial Entry (4100)
8. Immunization and Health Requirements for School Admission (4110)
9. Homeless Students (4125)
10. School Assignment (4150)
11. Student Records (4700)
12. Schools and the Community (5000)
13. Licensure (7130)
14. Licensure (7130-R)
15. Substitute Teachers (7430)
16. Evaluation of Licensed Employees (7810)
17. Plans for Growth and Improvement of Licensed Employees (7811)
18. Personnel Files (7820)
19. Sale, Disposal, and Lease of Board-Owned Real Property (9400)

Dr. Murray presented the proposed changes to above listed policy updates and asked for board approval.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve the policy updates as listed above.*

H. Agenda Item: Field Trips

Presenter: Dr. Michael Murray, Superintendent

1. U.S. Space and Rocket Center – Smokey Mountain Elementary School, Grade 6, Huntsville, AL, April 26, 2017 to April 29, 2017, TT #2971.
2. Rollins Planetarium – Fairview Elementary School, Grade 3, Young Harris, GA, Dec. 9, 2016, TT #3109.
3. University of Tennessee – Smoky Mountain High School, Grades 9 – 12, Knoxville, TN, Dec. 4, 2016, TT #3180.
4. Rollins Planetarium – School of Alternatives, Grades 3 to 8, Young Harris, GA, Jan. 19, 2016, TT #3192.

Dr. Murray reviewed the above listed field trip requests and asked for board approval.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison, the board voted unanimously to approve the above listed field trips.*

CLOSED SESSION

The board unanimously approved a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, to enter into closed session pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-32 and (a) (3) to discuss matters protected by attorney-client privilege.

Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison, the board voted unanimously to return to open session.

OPEN SESSION

Action: *Upon a motion by Mrs. Ali Laird Large and seconded by Mrs. Elizabeth Cooper, the board unanimously approved the consent action agenda:*

1. Closed Session Minutes of Meeting on October 25, 2016

PERSONNEL ACTION AGENDA

Action: *Upon a motion made by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve the personnel agenda as recommended by Dr. Murray. The board unanimously approved the following recommendations:*

Employee Recommendations:

1. Addertion, Chandler – Teacher, Fairview Elementary School
2. Bean, Charles – Bus Driver and Activity Bus Driver, Cullowhee Valley Elementary School
3. Bell, Tasha – Substitute School Nutrition Assistant, Smokey Mountain Elementary School
4. Beveridge, Andrew – School Bus Driver and Activity Bus Driver, Scotts Creek Elementary School
5. Chastain, Crystal – Activity Bus Driver and Field Trip Bus Driver, Cullowhee Valley Elementary School
6. Clayton, Heather – School Bus Safety Assistant, Cullowhee Valley Elementary School
7. Corn, Peggy – School Bus Driver and Activity Bus Driver, Fairview Elementary School
8. Dews, Mary – Tutor, Blue Ridge School
9. Glover, Jimmy – School Nutrition Assistant, Fairview Elementary School
10. Hart, Chrysan – School Bus Driver and Activity Bus Driver, Scotts Creek Elementary School
11. Hart, Jerry – Interim Bus Driver and Custodian, Fairview Elementary School
12. Hawken, Virginia – Regular Ed and EC Teacher Homebound Services, School of Alternatives
13. Johnson, Kathryn – School Bus Safety Assistant, Cullowhee Valley Elementary School
14. Mabry, Krissy – Tutor, Cullowhee Valley Elementary School
15. Mathis, Susan – School Nutrition Assistant, Fairview Elementary School

16. Moses, Harry Todd – HVAC Mechanic, Central Office
17. Rish, Sarah – School Nurse, Blue Ridge School and Scotts Creek Elementary School
18. Santoyo Sandoval, Jesus – Activity Bus Driver and School Bus Driver, Smokey Mountain Elementary School
19. Scherman, Amy – School Bus Driver and Activity Bus Driver, Fairview Elementary School
20. Stonesifer, Melissa – School Nutrition Assistant, Scotts Creek Elementary School
21. Welch, Shannon- Activity Bus Driver, Scotts Creek Elementary School
22. Winkey, Jared – School Bus Driver and Activity Bus Driver, Fairview Elementary School

Employee Resignations:

1. Nicholson, Randy – Mechanic II, Bus Garage

Non-Staff Coach Recommendations:

1. Ashe, Brandon – Assistant Coach Boys Basketball, Fairview Elementary School
2. Bates, Madison – Head Coach Softball, Cullowhee Valley Elementary School
3. Buchanan, Wendy – Head Coach Cheerleading, Fairview Elementary School
4. Cody, Stephen – Head Coach Boys Basketball, Fairview Elementary School
5. Feldman, Eric – Head Coach Baseball, Cullowhee Valley Elementary School
6. Gallardo, Chyan – Assistant Coach Basketball, Fairview Elementary School
7. Gribble, Steven – Head Coach Baseball, District Middle School
8. Moody, Madison – Assistant Coach Junior Varsity Cheerleading, Smoky Mountain High School
9. Stewart, Alec – Head Coach Boys Basketball, Scotts Creek Elementary School
10. Vassey, Nicholas, Assistant Coach Boys Basketball, Scotts Creek Elementary School
11. Vickery, Elizabeth – Assistant Coach Swim, Smoky Mountain High School

Staff Coach Recommendations:

1. Davis, Janet – Head Coach Cheerleading, Scotts Creek Elementary School
2. Medford, Taylor – Assistant Coach Baseball, Cullowhee Valley Elementary School
3. Moore, Wanda – Assistant Coach Cheerleading, Scotts Creek Elementary School

ANNOUNCEMENTS

The next regularly scheduled business meeting of the Board of Education is December 20, 2016, at 6:00 p.m., at Fairview Elementary School, 251 Big Orange Way, Sylva, North Carolina.

ADJOURNMENT

There being no objection, Chairman Henke adjourned the meeting at 6:45 p.m.

Ken Henke, Chairman

Dr. Michael L. Murray, Secretary