

**Jackson County Board of Education
Minutes of Regular Meeting
Sylva, North Carolina
Central Office**

398 Hospital Road

August 23, 2016

6:00 p.m.

The Jackson County Board of Education met in regular session at 6:00 p.m. on Tuesday, August 23, 2016, at the School Board Administrative Offices, 398 Hospital Road, Sylva, NC. The following members were present:

Ken Henke, Chairman
Ali Laird-Large, Vice-Chairman
Elizabeth Cooper
Margaret McRae
Wes Jamison

Also present were Dr. Michael Murray, Superintendent; Dr. Kimberly Elliott, Associate Superintendent; Chris Campbell, School Board Attorney; and Cora Fields, Board Assistant.

CALL TO ORDER

Chairman Ken Henke called the business meeting to order.

Mr. Henke led the Pledge of Allegiance.

APPROVAL OF AGENDA

Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the Agenda.

OPEN SESSION FOR PUBLIC COMMENTS

None.

CONSENT ACTION AGENDA

Action: *Upon a motion by Mrs. Ali Laird Large and seconded by Mrs. Elizabeth Cooper, the board unanimously approved the consent action agenda:*

- A. Open Session Minutes of Regular Meeting of July 26, 2016.

INFORMATION AGENDA

- A. **Agenda Item:** Superintendent's Report
Presenter: Dr. Michael Murray, Superintendent

Dr. Murray reported on the following:

- Dr. Murray informed the board that all school openings went extremely well. He said that it was great to see the level of commitment and the extremely professional personnel in all the schools. All schools were ready for their students on the first day of classes.
- Dr. Murray and Dr. Elliott attended the following back to school meetings:
 - New Teacher orientation meeting on August 9th.
 - School Bus Drivers meeting on August 17th. Dr. Murray reported that the four new buses that will be put into service for JCPS this school year are equipped with seatbelts and all future buses will also be equipped with these safety devices.
 - Open Houses at each of the schools.
 - Ribbon Cutting for the SMHS Turf Field.
- Dr. Murray informed the board that the JC Sheriff's office has decided to transfer several School Resource Officers to different school locations. The SRO's will also be put into a rotation that will assist with cross training the officers at each school location.

B. Agenda Item: Capital Projects Update

Presenter: Jason Watson, Director

Mr. Watson provided the board with a graph showing completion of various capital projects through Jackson County Public Schools.

C. Agenda Item: Administrator Supplement

Presenter: Dr. Kim Elliott, Associate Superintendent

Dr. Elliott provided the board with an overview of the Principal and Director supplements provided by JCPS and area LEA's.

D. Agenda Item: Surplus Equipment

Presenter: Dr. Kim Elliott, Associate Superintendent

Dr. Elliott informed the board that the following items have been declared surplus and will be sold on GovDeals:

1. Hobart Portable Welder
2. Miller-Knuth Power Hacksaw
3. NorthStar Pressure Washer
4. 2000 gallon steel fuel oil tank
5. 2002 Dodge Truck
6. Craftsman Drill Press

E. Agenda Item: Unaudited Financial Summary

Presenter: Gwen Edwards, Finance Officer

Mrs. Edwards presented the Unaudited Financial Summary as of August 23, 2016.

ACTION AGENDA

A. Agenda Item: School Resource Officer Agreement Renewal

Presenter: Dr. Michael Murray, Superintendent

Dr. Murray presented the board with the 2016-2017 School Resource Office Agreement and asked for board to approve the renewal of this contract.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison the board voted unanimously to approve the 2016-2017 School Resource Officer Memorandum of Agreement.*

B. Agenda Item: Board of Education Meeting Schedule

Presenter: Dr. Michael Murray, Superintendent

Dr. Murray informed the board that we would like to change the location of the Board of Education meetings in October and November due to previous commitments by school personnel.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae the board voted unanimously to approve the change of location for the October and November Board of Education meetings.*

C. Agenda Item: Surveillance Camera Purchase

Presenter: Mr. David Proffitt, Technology Director

Mr. Proffitt presented the quote for new surveillance cameras that will replace outdated equipment.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve the purchase of surveillance cameras.*

D. Agenda Item: Field Trips

Presenter: Dr. Michael Murray, Superintendent

1. Kitty Hawk – Scotts Creek Elementary School, Grade 8, Kitty Hawk, NC, April 18 to 21, 2017, TT #2779

Dr. Murray reviewed the above listed field trip request and asked for board approval.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison the board voted unanimously to approve the above listed field trip.*

CLOSED SESSION

The board unanimously approved a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae to enter into closed session pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential

personnel information pursuant to G.S. 115C-319-32 and (a) (3) to discuss matters protected by attorney-client privilege.

Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Wes Jamison, the board voted unanimously to return to open session.

OPEN SESSION

Action: *Upon a motion by Mrs. Ali Laird Large and seconded by Mrs. Elizabeth Cooper, the board unanimously approved the consent action agenda:*

1. Closed Session Minutes of Meeting on July 26, 2016

PERSONNEL ACTION AGENDA

Action: *Upon a motion made by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the personnel agenda as recommended by Dr. Murray.*

Employee Recommendations:

1. Bailey, Amber – Interim Teacher, Fairview Elementary School
2. Ballif, Janet – Part-Time Receptionist and Tutor, Smokey Mountain Elementary School
3. Beveridge, Andrew – Custodian and Substitute Bus Driver, Smokey Mountain Elementary School
4. Booze, Jamie – Teacher, Blue Ridge Early College
5. Brooks, Linda – School Nutrition Assistant, Scotts Creek Elementary School
6. Broom, Jeannie – School Nutrition Assistant, Cullowhee Valley Elementary School
7. Bryson, Amy – School Nutrition Assistant, Smoky Mountain High School
8. Bryson, Kim – Afterschool Recovery Lab/Detention Facilitator, Smoky Mountain High School
9. Bulluck, Ana – Teacher, Fairview Elementary School, Cullowhee Valley Elementary School and Smokey Mountain Elementary School
10. Callaham, Lorie – School Nutrition Assistant, Fairview Elementary School
11. Coffman, Layne – Teacher, Fairview Elementary School
12. Copeland, Heather – EC Teacher Assistant, Scotts Creek Elementary School
13. Corbin, Lindsay – Afterschool Assistant, Cullowhee Valley Elementary School
14. Crisp, Brittany – Teacher, Scotts Creek Elementary School
15. Crow, Mariah – Afterschool Recovery Lab/Detention Facilitator, Smoky Mountain High School
16. Davis, Megan – Teacher, Scotts Creek Elementary School
17. Davis, Renay – EC Teacher Assistant, Cullowhee Valley Elementary School
18. Finley, Katelyn – Teacher, Scotts Creek Elementary School
19. George, Kevin – EC Teacher Assistant and Substitute Bus Driver, Smokey Mountain Elementary School
20. Haigler, Melissa – Afterschool Recovery Lab/Detention Facilitator, Smoky Mountain High School

21. Jones, Kathryn – Teacher, Scotts Creek Elementary School
22. Kittle, Tyler – Contracted Music, School of Alternatives
23. Lominac, Timothy – Activity Bus Driver, Smoky Mountain High School
24. Luker, Allison – Part-Time Receptionist, Cullowhee Valley Elementary School
25. Mathis, Patricia – School Nutrition Assistant, Fairview Elementary School
26. McClennan, Jesame – Teacher, Smokey Mountain Elementary School
27. McMahan, Patricia – School Nutrition Assistant, Cullowhee Valley Elementary School
28. Moody, Tammy – Tutor, Scotts Creek Elementary School
29. Moses, Kathryn – Substitute Bus Driver, Scotts Creek Elementary School
30. Obuchowski, Tracy – Teacher, Smokey Mountain Elementary School
31. Reavis, Chelsea – Substitute Bus Driver, School of Alternatives
32. Santoyo-Sandoval, Jesus – Custodian and Bus Driver, Smokey Mountain Elementary School
33. Shipman, Laura – EC Teacher, Scotts Creek Elementary School
34. Sidner, Hannah – Afterschool Assistant, Cullowhee Valley Elementary School
35. Spangenberg, Blair – Interim Teacher, Blue Ridge School
36. Towery, Will – EC Teacher Assistant, Smoky Mountain High School
37. Ward, Blake – Afterschool Assistant, Cullowhee Valley Elementary School
38. Watson, Thomas – School Nutrition Assistant, Smokey Mountain Elementary School
39. Wiggins, Ciera – School Counselor, Fairview Elementary School
40. Young, Stacy – Teacher, Cullowhee Valley Elementary School

Employee Resignations:

1. Adams, R.B. – School Nutrition Assistant, Fairview Elementary School
2. Bell, Tasha – School Nutrition Assistant, Smokey Mountain Elementary School
3. Boles, Morgan – Teacher, Scotts Creek Elementary School
4. Dinsdale, Bob – Assistant Principal, Scotts Creek Elementary School
5. Ennis, Jessica – Teacher, Smokey Mountain Elementary School
6. Holden, Josie – Tutor, Blue Ridge School
7. Parris, AuBriea – School Nurse, Scotts Creek Elementary School and Smokey Mountain Elementary School
8. Prince, Hanna – Teacher, Scotts Creek Elementary School
9. Radford, Charles – Teacher, Smoky Mountain High School
10. Sutton, Kelli – EC Teacher, Scotts Creek Elementary School
11. Toetman, Eric – Teacher, Smoky Mountain High School
12. Washington, Britney – Teacher, Scotts Creek Elementary School
13. Watson, Sanji – Bus Driver, Smokey Mountain Elementary School
14. Welch, Shannon – Bus Driver, Scotts Creek Elementary School

Employee Retirements:

1. Hopkins, Dicey – Custodian, Smoky Mountain High School

Staff Coach, Non-Staff Coach and Returning Coach Recommendations:

Non-Staff Coaches:

1. Carter, Micah – Assistant Coach Junior Varsity Men’s Basketball, Smoky Mountain High School

2. Eyler, James – Assistant Coach Tennis, Smoky Mountain High School
3. Jones, Brandy – Head Coach Middle School Volleyball, Blue Ridge Early College
4. Mulligan, Tyler –Assistant Coach Junior Varsity Football, Smoky Mountain High School

Staff Coaches:

1. Cauley, Jonathan –Assistant Coach Middle School Cross Country, Smoky Mountain District
2. Fowler, Cindy –Assistant Coach Middle School Volleyball, Blue Ridge Early College
3. Lanning, Max –Head Coach Middle School Soccer, Blue Ridge Early College

Special Requests – Leave of Absence:

1. Clement, Joni – Teacher, Fairview Elementary School

Transfers Requiring Action:

1. Chastain, Crystal – From EC Teacher Assistant at School of Alternatives to Data Manager at Cullowhee Valley Elementary School
2. Cohen, Barbara – From Assistant Principal at Fairview Elementary School to Assistant Principal at Smokey Mountain Elementary School
3. Crawford, Nancy – From Data Manager at Cullowhee Valley Elementary School to Teacher Assistant at Cullowhee Valley Elementary School
4. Fox, Amber – From Assistant Principal at Smokey Mountain Elementary School to Assistant Principal at Scotts Creek Elementary School

ANNOUNCEMENTS

The next regularly scheduled business meeting of the Board of Education is September 20, 2016, at 6:00 p.m., at Blue Ridge School, 95 Bobcat Way, Cashiers, North Carolina.

ADJOURNMENT

There being no objection, Chairman Henke adjourned the meeting at 6:53 p.m.

Ken Henke, Chairman

Dr. Michael L. Murray, Secretary