

**Jackson County Board of Education
Minutes of Regular Meeting
Sylva, North Carolina
Central Office**

398 Hospital Road

June 28, 2016

6:00 p.m.

The Jackson County Board of Education met in regular session at 6:00 p.m. on Tuesday, June 28, 2016, at the School Board Administrative Offices, 398 Hospital Road, Sylva, NC. The following members were present:

Ken Henke, Chairman
Ali Laird-Large, Vice-Chairman
Elizabeth Cooper
Margaret McRae
Matt Wike

Also present were Dr. Michael Murray, Superintendent; Dr. Kimberly Elliott, Assistant Superintendent; Chad Donnahoo, School Board Attorney; Mr. Wes Jamison, District 3 Board Member elect; and Cora Fields, Board Assistant.

CALL TO ORDER

Chairman Ken Henke called the business meeting to order.

Elizabeth Cooper and Wes Jamison were sworn in as members of the Jackson County Board of Education for a four-year term ending June 30, 2020, by Ann B. Melton, Clerk of Court for Jackson County, North Carolina. Each signed the Oath of Office and all present board members signed the Code of Ethics.

Mr. Henke led the Pledge of Allegiance.

AMENDED ACTION AGENDA

Agenda Item: Superintendent's Evaluation and Contract Extension
Presenter: Mr. Ken Henke, Board Chair

Mr. Henke stated that the Board of Education is required to evaluate the Superintendent's performance each year. Board members met and gave Dr. Murray a rating of distinguished in every standard. Mr. Henke stated that Dr. Murray is doing an excellent job for our county. He thanked Dr. Murray for his excellent work and the long hours that he puts in every day for the students of Jackson County Public Schools. The board recommended a one-year contract extension.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve a one-year contract extension.*

AMENDED INFORMATION AGENDA

Agenda Item: Matt Wike Farewell
Presenter: Mr. Ken Henke, Board Chair

Mr. Henke thanked Matt Wike for his service on the Board of Education. He stated that Matt has done an excellent job on the Board of Education and that we are proud of the accomplishments we've made during his tenure.

APPROVAL OF AGENDA

Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted unanimously to approve the Agenda.

OPEN SESSION FOR PUBLIC COMMENTS

Mr. Erik Wilson spoke to the board to express his support for the general direction that Jackson County Public Schools is headed. He thanked Mr. Matt Wike for his service to Jackson County and the students of Jackson County Public Schools. Mr. Wilson congratulated Wes Jamison for his election to the Board of Education and said he feels that Mr. Jamison will have a positive impact during his service. Mr. Wilson told the board that he is a frequent volunteer at Fairview Elementary School and has also been a substitute teacher this year. He stated that the staff at Fairview is amazing and that they put the welfare of students at the top of the list. He said that if you truly want to know what goes on in the schools you should volunteer. Mr. Wilson made a recommendation to the board to hire one Teacher Assistant per grade level at each school to assist with teacher workload.

CONSENT ACTION AGENDA

Action: Upon a motion by Mrs. Ali Laird Large and seconded by Mr. Matt Wike, the board unanimously approved the consent action agenda:

A. Open Session Minutes of Regular Meeting on May 24, 2016

INFORMATION AGENDA

C. **Agenda Item:** Superintendent's Report
Presenter: Dr. Michael Murray

- Dr. Murray thanked Mr. Wilson for coming to the board meeting and speaking in support of Jackson County Public Schools.
- Dr. Murray announced the retirement of Carolyn Pannell, Principal of Fairview Elementary School. He informed the board that a transition plan will be put in place until a new Principal is hired. He has asked the Fairview staff to provide input in the hiring process.

- Dr. Murray introduced Mr. Brent Speckhardt, the new Principal at Blue Ridge Early College, and stated that it is evident that he has a commitment and passion for the children we serve every day.
- Dr. Murray announced that Jackson County Public Schools has received a Golden Leaf Grant in the amount of \$850,000.00. This grant is to use in efforts to integrate digital learning into instructional practice for all middle and high school students and implement STEM educational programs.

D. Agenda Item: Capital Projects Update
Presenter: Mr. Darin Allison, Capital Projects and Facility Director

Mr. Allison provided the board with a graph showing completion of various capital projects throughout Jackson County Public Schools.

E. Agenda Item: Analysis of Student Work (ASW) Update
Presenter: Mr. Adam Holt, Director of Testing and Accountability

Mr. Holt gave an update of the Analysis of Student Work (ASW) Davidson County Schools model that Jackson County Public Schools will use for the 2016-2017 school year to measure student growth in the areas of advanced placement, arts education, healthful living and world languages.

F. Agenda Item: 2016/2017 Student Handbooks
Presenter: Mrs. Angie Dills, CTE, Middle and Secondary Curriculum Director

Mrs. Dills provided the board with a brief overview of changes to the 2016-2017 Student Handbooks. Jackson County Public Schools will be using a PDF format that will provide a search capability that the live binder format did not provide. The handbooks will be discussed with school principals during the Administrative Leadership work sessions in July.

G. Agenda Item: CTE Surplus Equipment
Presenter: Mrs. Angie Dills, CTE, Middle and Secondary Curriculum Director

Mrs. Dills informed the board that the CTE program is upgrading their equipment and will be selling the following items on GovDeals:

- 10” Rockwell Miter Saw Model 34-010
- 10” blade Sears Craftsman Radial Arm Saw Model 11319770
- 10” Professional Table Saw Model 36650
- ShopMaster Delta Router Table
- Tig Welder 161 AC/DC Heliarc
- Hobart Handler 135 Wire Welder
- Gas Powered Earth Drill/Auger

H. Agenda Item: 2 – 10,000 Gallon Fuel Tanks - Surplus
Presenter: Dr. Kim Elliott, Assistant Superintendent

Dr. Elliott informed the board that the bus garage has two 10,000 Gallon Fuel Tanks they have declared as surplus.

- I. **Agenda Item:** Unaudited Financial Summary
Presenter: Gwen Edwards, Finance Officer

Mrs. Edwards presented the Unaudited Financial Summary as of June 24, 2016.

ACTION AGENDA

- J. **Agenda Item:** Budget Amendments
Presenter: Gwen Edwards, Finance Officer

Mrs. Edwards asked for approval of budget amendments and transfers to the Local, State, Federal and the Capital Outlay funds.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted to approve the Budget Amendments and transfers as requested by Mrs. Edwards.*

- B. **Agenda Item:** Interim Budget Resolution
Presenter: Gwen Edwards, Finance Officer

Mrs. Edwards presented the board with the Interim Budget Resolution and asked for board approval.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae, the board voted to approve the Interim Budget Resolution as requested by Mrs. Edwards.*

- C. **Agenda Item:** Dixon, Hughes Goodman LLP Audit Contract Renewal
Presenter: Mrs. Gwen Edwards, Finance Officer

Mrs. Edwards informed the board that the audit contract is due for renewal and asked the board to approve the renewal of the Dixon, Hughes Goodman LLP Audit Contract.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mr. Matt Wike, the board voted unanimously to approve the Dixon, Hughes Goodman LLP Audit Contract for 2016-2017.*

- D. **Agenda Item:** Alternative Accountability Model – Option C
Presenter: Mr. Adam Holt, Director of Testing and Accountability

Mr. Holt requested board approval for the Alternative Accountability Model – Option C for the 2016-2017 school year.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper the board voted unanimously to approve the Alternative Accountability Model – Option C for 2016-2017.*

- E. **Agenda Item:** Federal Programs Application

Presenter: Mrs. Laura Dills, Elementary Curriculum Director and Mrs. Angie Dills, CTE, Middle and Secondary Curriculum Director

Mrs. Laura Dills and Mrs. Angie Dills informed the board that the Title I, Title II and Title III Grant Applications have been consolidated and asked for board approval.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae the board voted unanimously to approve the Consolidated Application for Federal Grants.*

F. **Agenda Item:** 2016-2017 Board of Education Meeting Schedule and Board Meals

Presenter: Dr. Michael Murray, Superintendent

Dr. Murray presented the 2016-2017 Board of Education Meeting Schedule. Dr. Murray informed the board that meetings are held in the schools every other year and this is the year we will be visiting the schools. Dr. Murray made the recommendation to the board that due to increasing costs and decreasing funding that the board choose a lighter board meal.

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to approve the 2016-2017 BOE Meeting Schedule and lighter board meals.*

CLOSED SESSION

The board unanimously approved a motion by Mrs. Ali Laird-Large and seconded by Mrs. Margaret McRae to enter into closed session pursuant to G.S. 143.318.11 for the following purposes: under subsection; (a) (1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-32 and (a) (3) to discuss matters protected by attorney-client privilege.

Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board voted unanimously to return to open session.

OPEN SESSION

Action: *Upon a motion by Mrs. Ali Laird-Large and seconded by Mrs. Elizabeth Cooper, the board unanimously approved the consent action agenda:*

A. Closed Session Minutes of Regular Meeting of May 25, 2016.

PERSONNEL ACTION AGENDA

Employee Recommendations:

1. Bartolis, Albert – Custodian and Substitute Bus Driver, Smoky Mountain High School
2. Cantrell, Trey – Teacher, Smoky Mountain High School
3. Elliott, Dr. Kim – Associate Superintendent and One Year Contract Extension
4. Elmore, Megan – Teacher, Smoky Mountain High School
5. Hall, Amanda – Teacher, Smokey Mountain Elementary School

6. Johnson, Lynne – Extended School Year EC Teacher, Smoky Mountain High School
7. McCoy, Barbara – Custodian and Substitute Bus Driver, Smoky Mountain High School
8. Miller, Jason – Teacher, Smoky Mountain High School
9. Nordman, Clare – Occupational Therapist Assistant, Fairview Elementary School
10. Smathers, Thomas – Technology Technician I, Central Office
11. Stillwell, Renee – Extended School Year EC Teacher, Cullowhee Valley Elementary School and Smoky Mountain High School
12. Tucker, Dana – Behavior Specialist, District-wide
13. Watson, Kelli – Extended School Year EC Teacher, Cullowhee Valley Elementary School

Employee Resignations:

1. Bennett, Stacia – Teacher, Blue Ridge Early College
2. Bryson, Thomas Cody – Teacher, Smokey Mountain Elementary School
3. Caplinger, Kristen – Teacher, Cullowhee Valley Elementary School
4. Cleaveland, Jimmy – Head Coach Men’s Basketball, Smoky Mountain High School
5. Crowley, Regan Bennett – Teacher, Cullowhee Valley Elementary School
6. Floyd, Sarah – Speech Language Pathologist, Cullowhee Valley Elementary School
7. Herndon, Emily – Teacher, Smokey Mountain Elementary School
8. Lloyd, Brandy – Teacher Assistant, Blue Ridge School
9. Marchbanks, Tiffany – Teacher, Smoky Mountain High School
10. Mathis, Virginia – Bus Monitor, School of Alternatives
11. Sartain, Michael – Teacher, Smoky Mountain High School
12. Schouler, Brent – Teacher, Blue Ridge Early College

Employee Retirements:

1. Gholson, Teresa – Teacher, Smoky Mountain High School
2. Hawkins, Bethany – Teacher, Scotts Creek Elementary School
3. Houghton, Janaye – Speech Language Pathologist, Smokey Mountain Elementary School and Pre-School Coordinator, District-wide
4. Pannell, Carolyn – Principal, Fairview Elementary School
5. Smith, Joseph – Teacher, Fairview Elementary School

Special Requests – Leave of Absence:

1. Fisher, Vyanne – Teacher, Fairview Elementary School

Transfers Requiring Action:

1. Allison, Darin – From Maintenance Director at Central Office to Director of Capital Projects and Facilities at Central Office
2. Dills, Angela – Add Middle School and Secondary Education Director, Central Office
3. Dinsdale, Robert – From Assistant Principal at Smoky Mountain High School to Assistant Principal at Scotts Creek Elementary School
4. Graning, Evelyn – From Assistant Principal at Scotts Creek Elementary School to Assistant Principal at Smoky Mountain High School
5. McMahan, Sammy – From Teacher at Cullowhee Valley Elementary School to Custodian-Bus Driver at Cullowhee Valley Elementary School

6. Watson, Jason – From Middle School and Secondary Education Director at Central Office to Director of Operations and Logistics at Central Office

Summer Employment Recommendations:

1. Bates, Larry – Summer School Bus Driver, Substitute All Locations
2. Broom, Anita – Summer School Bus Driver, Substitute All Locations
3. Buchanan, Teresa – Summer School Bus Driver, Substitute All Locations
4. Carnathan, Mona – Summer School Bus Driver, Blue Ridge School
5. Frady, Richard – Summer School Bus Driver, Cullowhee Valley Elementary School
6. Hart, Chrysan – Summer School Nutrition Assistant, Scotts Creek Elementary School
7. Kilby, Charles – Summer School Bus Driver, Blue Ridge School
8. Pruitt, Bill – Summer School Bus Driver Substitute, Smokey Mountain Elementary School
9. Rigdon, Danny – Summer School Bus Driver, Cullowhee Valley Elementary School
10. Stiles, Anna – Summer School Nutrition Assistant, Smokey Mountain Elementary School
11. Stokes, Anna – Summer School Nutrition Assistant, Smokey Mountain Elementary School

Kindergarten Academy:

1. Ammons, Stephanie – Teacher Assistant, Cullowhee Valley Elementary School
2. Bishop, Gladys – Teacher Assistant, Scotts Creek Elementary School
3. Bishop, Samantha – Teacher, Cullowhee Valley Elementary School
4. Brooks, Bridgette – Teacher, Smokey Mountain Elementary School
5. Bumgarner, Mary – Teacher Assistant, Smokey Mountain Elementary School
6. Dalton, Betty – Teacher Assistant, Smokey Mountain Elementary School
7. Frese, Jamie – Teacher, Smokey Mountain Elementary School
8. Helton, Victoria – Teacher, Smokey Mountain Elementary School
9. Hickman, Danette – Teacher, Scotts Creek Elementary School
10. Karup, Aimee – Teacher Assistant, Fairview Elementary School
11. Lundberg, Michelle – Teacher Assistant, Smokey Mountain Elementary School
12. McClellan, Jesame – Teacher Assistant, Cullowhee Valley Elementary School
13. McDaniel, Erin – Teacher, Cullowhee Valley Elementary School
14. Moon, Tonya – Teacher Assistant, Cullowhee Valley Elementary School
15. Moore, Wanda – Teacher Assistant, Scotts Creek Elementary School
16. Muir, Rebecca – Teacher, Cullowhee Valley Elementary School
17. Nicholson, Whitney – Teacher, Fairview Elementary School
18. Pittman, Heather – Teacher, Fairview Elementary School
19. Robinson, Teresa – Substitute Teacher, Cullowhee Valley Elementary School
20. Rogers, Christy – Teacher, Smokey Mountain Elementary School
21. Whisnant, Holly – Teacher, Fairview Elementary School
22. Willson, Dorothea – Teacher, Scotts Creek Elementary School

Summer Academic Camp:

1. Coffey, Leigh Ann- Tutor, Blue Ridge School
2. Glenn, Anna – Teacher, Scotts Creek Elementary School
3. Holden, Tracie – Teacher, Blue Ridge School
4. Lloyd, Brandy – Tutor, Blue Ridge School

5. Lowe, Tammy – Teacher, Scotts Creek Elementary School
6. Marraffa, Victoria – Teacher, Smokey Mountain Elementary School
7. Plush, Laura – Tutor, Blue Ridge School

Read to Achieve Camp:

1. Moon, Tonya – Teacher, Cullowhee Valley Elementary School

Summer Day Camp:

1. Caudle, Crystal – Summer Day Camp Director, Fairview Elementary School
2. Caudle, Kimberly – Summer Day Camp Worker, Fairview Elementary School
3. Henson, Julie – Summer Day Camp Worker, Fairview Elementary School
4. Moon, Tonya – Summer Day Camp Worker, Cullowhee Valley Elementary School
5. Nelson, Josh – Summer Day Camp Worker, Scotts Creek Elementary School
6. Sloan, Patricia – Summer Day Camp Worker, Fairview Elementary School
7. Stanley, Rhea – Summer Day Camp Worker, Fairview Elementary School
8. Tierney, Sarah – Summer Day Camp Worker, Fairview Elementary School

Coach Recommendations - Staff, Non-Staff, New and Returning:

Blue Ridge School and Early College

High School - Staff Coaches

1. Mayse, Tim – Head Coach Varsity Men’s Soccer
2. Mayse, Tim – Head Coach Varsity Girls Basketball
3. Mayse, Tim – Head Coach Varsity Golf
4. Steinel, Ashley – Assistant Coach Varsity Girls Basketball
5. Steinel, Ashley – Head Coach Varsity Softball

High School – Non-Staff Coaches

1. Bullard, Adam – Assistant Coach Junior Varsity Boys Basketball
2. Bullard, Adam – Head Coach Varsity Boys Basketball
3. Hall, John – Head Coach Varsity Baseball
4. Henkel, Jodi – Head Coach Junior Varsity Volleyball
5. Henkel, Jodi – Head Coach Varsity Volleyball
6. Mills, Kirsten – Assistant Coach Varsity Volleyball
7. McCrickard, Ben – Head Coach Junior Varsity Boys Basketball
8. McCrickard, Ben – Assistant Coach Varsity Boys Basketball
9. Mull, Jim – Assistant Coach Varsity Men’s Soccer

Middle School – Non-Staff Coaches

1. Madden, Jeff – Head Coach Boys Basketball
2. Mull, Jim – Head Coach Baseball
3. O’Berry, James – Head Coach Girls Basketball
4. O’Berry, Robin – Assistant Coach Girls Basketball

Cullowhee Valley Elementary School

Staff Coaches

1. Barkiewiez, Amanda – Head Coach Cheer
2. Bruegger, Sarah – Assistant Coach Soccer
3. Bruegger, Sarah – Assistant Coach Cheer
4. Green, Travis – Head Coach Boys Basketball

Non-Staff Coaches

1. Feldman, Eric – Head Coach Baseball
2. Kastinos, Glenn – Head Coach Soccer

Fairview Elementary School

Staff Coaches

1. Gribble, Corina – Head Coach Soccer

Non-Staff Coaches

1. Maney, Alexis – Head Coach Girls Basketball
2. Melvin, Jason – Head Coach Boys Basketball

Scotts Creek Elementary School

Staff Coaches

1. Glenn, Anna – Assistant Coach Volleyball
2. Mahoney, Chris – Assistant Coach Soccer
3. Nelson, Joshua – Head Coach Men's Basketball
4. Reynolds, Carrie – Head Coach Volleyball
5. Swartzwelder, Katie – Head Coach Soccer

Smokey Mountain Elementary School

Staff Coaches

1. Bell, Tasha – Assistant Coach Cheer
2. Estep, Audrey – Assistant Coach Girls Basketball
3. Frese, Jamie – Assistant Coach Softball
4. Graafsma, Rebecca – Head Coach Girls Volleyball
5. Helton, Victoria – Head Coach Cheer
6. Lundberg, Michelle – Assistant Coach Girls Volleyball
7. Norton, Nicole – Head Coach Softball
8. Pangle, Alaina – Head Coach Girls Basketball

Non-Staff Coaches

1. Jamison, Steve – Head Coach Boys Basketball
2. Jamison, Taylor – Assistant Coach Boys Basketball
3. Lambert, Fallon – Head Coach Soccer
4. Ramos, Mike – Head Coach Boys Basketball

Smoky Mountain High School

Staff Coaches

1. Banks, David – Head Coach Varsity Wrestling
2. Brookshire, Chris – Head Coach Varsity Football
3. Brown, Stephen – Head Coach Varsity Men's Soccer
4. Cauley, Jeremy – Head Coach Junior Varsity Men's Soccer
5. Cauley, Jeremy – Head Coach Junior Varsity Men's Basketball
6. Chambers, Angela – Assistant Coach Varsity Volleyball
7. Cook, Ron – Head Coach Varsity Softball
8. Dengler, Ty – Assistant Coach Varsity Football
9. Dezarn, Megan – Head Coach Varsity Volleyball
10. Dunford, Ollin – Head Coach Junior Varsity Women's Basketball
11. Ellenburg, Jeremy – Head Coach Varsity Baseball

12. Extine, Jaime – Assistant Coach Varsity Football
13. Extine, Jaime – Head Coach Junior Varsity Baseball
14. Hawk, Derick – Assistant Coach Varsity Baseball
15. Hawk, Derick – Assistant Coach Junior Varsity Football
16. Hill, Melissa – Head Coach Junior Varsity Volleyball
17. Pendergast, Brandon – Head Coach Boys Cross Country
18. Pendergast, Brandon – Assistant Coach Varsity Men’s Basketball
19. Phillips, Adam – Head Coach Varsity Men’s Basketball
20. Reddin, Colby – Head Coach Junior Varsity Wrestling
21. Richards, Keith – Head Coach Middle School Wrestling
22. Shuler, Pam – Head Coach Girls Cross Country
23. Sides, Mark - Head Coach Varsity Women’s Soccer
24. Sides, Mark – Assistant Coach Junior Varsity Men’s Soccer
25. Stanick, Jason – Assistant Coach Junior Varsity Football
26. Swayne, Heather – Assistant Coach Varsity Women’s Basketball
27. Taylor, Mark – Assistant Athletic Director, Fall Sports
28. Toedtman, Eric – Head Coach Varsity Women’s Basketball
29. Tompkins, Suzanne – Assistant Coach Junior Varsity Volleyball
30. Tuttle, Aaron – Assistant Coach Junior Varsity Baseball
31. Tuttle, Aaron – Assistant Coach Varsity Football

Non-Staff Coaches

1. Barringer, Katherine – Assistant Coach Junior Varsity Women’s Basketball
2. Cabe, Mickey – Assistant Coach Varsity Softball
3. Carnes, Scotti – Head Coach Varsity Cheer
4. Claxton, David – Head Coach Men’s Golf
5. Claxton, David – Head Coach Women’s Golf
6. Davidson, Todd – Assistant Coach Varsity Track
7. Howard, Hailey – Assistant Coach Varsity Cheer
8. Klipa, Tyler – Assistant Coach Junior Varsity Football
9. Moody, Tony – Head Coach Middle School Football
10. Parsons, Stephen – Assistant Coach Varsity Men’s Soccer
11. Parsons, Stephen – Head Coach Junior Varsity Women’s Soccer
12. Quinn, Tony – Assistant Coach Varsity Wrestling
13. Quinn, Tony – Head Coach Junior Varsity Football
14. Roberson, Mark – Assistant Coach Middle School Football
15. Sides, Libby – Assistant Coach Varsity Women’s Soccer
16. Smith, Danielle – Head Coach Junior Varsity Cheer
17. Towery, Will – Assistant Coach Varsity Football
18. Watterson, Sherri – Head Coach Middle School Cross Country

Action: *A motion was made by Mrs. Ali Laird-Large to approve the personnel agenda as recommended by Dr. Murray and was seconded by Mrs. Elizabeth Cooper.*

ANNOUNCEMENTS

The next regularly scheduled business meeting of the Board of Education is July 26, 2016 at 6:00 p.m., at the Board of Education Administrative Offices, 398 Hospital Road, Sylva, NC.

ADJOURNMENT

There being no objection, Chairman Henke adjourned the meeting at 7:35 p.m.

Ken Henke, Chairman

Dr. Michael L. Murray, Secretary