

JACKSON COUNTY PUBLIC SCHOOLS REQUEST FOR QUOTATION, #199-500210218

RFP Posted: February 18, 2021

1. Project Background and Description

Jackson County Public Schools in North Carolina is accepting quotations for Promethean ActivPanel TVs.

JCPS has standardized on Promethean as our Interactive TV vendor in our classrooms. Currently all classrooms have a Promethean product and about 40% of our classrooms have been converted from the ActivBoard technology to the ActivPanel technology. JCPS is looking for a vendor to purchase at least 40 ActivPanels and some carts. Some additions to the quantities might happen before the order is placed.

Quotations are for the product only. We will be installing the panels ourselves.

Deadline: Monday, March 1st at 4:00 PM

2. Project Scope

Upon completion of this bid process and the approval of the winning proposal by the Jackson County Board of Education, JCPS intends to purchase at least 40 Interactive TVs.

JCPS will choose a winning vendor based on "best value" and most advantageous to Jackson County Public Schools. OEM's are encouraged to provide all resellers with "first-preferred vendor" pricing for this project. Following approval of the winning proposal, a purchase order will be issued to the winning vendor as soon as possible.

All of the devices must be delivered to each school location. There is no loading dock at the delivery locations, so the delivery vehicle should be equipped with a lift gate if it is a large truck.

**** See Appendix A for delivery locations**

Deadline: Monday, March 1st at 4:00 PM

The winning vendor shall:

- Have previously secured a purchase contract of similar size and value.
- Have been in the business of selling Interactive Classroom equipment for a minimum of three (3) years. Include a verification statement in the proposal that confirms the number of years the vendor has been in the business.
- (3) references from current customers that have made volume purchases similar in scope to this procurement. Each reference must contain the point-of-contact's name, physical address, and telephone number. (at least one contact should be a school system.)
- Identify the names and contact information for any individuals assigned the responsibility of handling this account.
- Be the manufacturer, or authorized to purchase products directly from the manufacturer, or a reseller authorized to purchase from a distributor that is factory-authorized to purchase products directly from a manufacturer.
- Be the manufacturer or certified by the manufacturer of the item(s) to provide warranty and/or repair on the equipment included in the proposal.
- **Bids that cannot meet the delivery deadline will be scored according in the evaluation matrix.**
- Describe in detail any applicable self-maintainer or warranty.
- Ship all devices and accessories to the school locations. **Included in Appendix A**
- Ensure the delivery vehicle is equipped with a lift gate if it is a large truck.
- Include Shipping cost in bid
- Include an estimated amount of time from receipt of PO to fulfillment of the order.
- Consider any shortages of parts that might affect the ability to meet the shipping deadline. Include an explanation in the bid packet.

3. Interactive TV Specifications/Quantities

Following are the required specifications for quotation

Promethean 65" ActivPanel Nickel

- Quantity: 15
- Included:
 - 65" ActivPanel Nickel
 - Wall Mount Hardware
 - Remote Control
 - Wi-Fi Modules and antennas
 - ActivPanel Pen

Promethean 70" ActivPanel Titanium

- Quantity: 16
- Included:
 - 70" ActivPanel Titanium
 - Wall Mount Hardware
 - Remote Control
 - Wi-Fi Module and Antennas
 - ActivPanel Pen
 - Block Eraser

Promethean 75" ActivPanel Titanium

- Quantity: 13
- Included:
 - 75" ActivPanel Titanium
 - Wall Mount Hardware
 - Remote Control
 - Wi-Fi Module and Antennas
 - ActivPanel Pen
 - Block Eraser

Promethean Fixed Height Cart

- Quantity: 21
- Designed for 65", 70" and 75" Panels.
- If there are different types of panels for different sizes.
 - Quantity 65": 15
 - Quantity 70": 4
 - Quantity 75": 2

4. Evaluation Criteria

This is a "BEST VALUE" procurement, and, as such, the award will not necessarily be made to the vendor submitting the lowest price. Instead, the award will be made to the vendor submitting the best responsive proposal that is most advantageous to Jackson County Public Schools. Price is the primary factor in choosing a winning bid. Other factors include: Shipping availability, delivery date, and prior experience with vendor.

Instructions to Bidders (please read carefully):

The following pre-determined criteria will be used to evaluate and score the proposal for each individual model. If the proposal for either model is disqualified, it will not disqualify the entire proposal.

THE UNIT PRICE FOR EACH MODEL MUST BE CLEARLY PRESENTED.

PROPOSALS THAT DO NOT SPECIFY THE INCLUSION OR COST OF SHIPPING WILL BE DISQUALIFIED.

PROPOSALS THAT DO NOT MEET THE DEVICE SPECIFICATIONS LISTED IN SECTION 3 WILL BE DISQUALIFIED.

PROPOSALS RECEIVED AFTER 4:00 PM ON Monday, March 1st 2021 WILL BE DISQUALIFIED.

Purchase order expected to be sent to winning bidder for the purchase of devices BY March 5th, 2021.

Criteria	Scoring Criteria	Total
Unit Price including warranty, shipping, and licensing.	Score based on a percentage of cheapest response. (Price is highest weighted in the scoring matrix)	
Shipping	Shipped to each site ** See Appendix A	
Delivery Date	Must be delivered by May 1st	
Prior Experience with Vendor	JCPS experience with vendor	

Deadline: Monday, March 1st at 4:00 PM

5. Proposal Return Instructions

SEND ONLY ONE FULLY EXECUTED, COMPLETE PROPOSAL TO THE EMAIL ADDRESS **OR** MAILING ADDRESS BELOW. FAXED PROPOSALS WILL NOT BE ACCEPTED.

BY EMAIL (preferred): cto@jcpsmail.org

BY MAIL ADDRESS: Jackson County Public Schools
Attention: Jeremiah Jackson
398 Hospital Road
Sylva, NC 28779

INDICATE THE RFP NUMBER IN THE SUBJECT LINE OF AN EMAIL OR ON THE ENVELOPE OF A MAILED PROPOSAL.

DEADLINE: Monday, March 1st at 4:00 PM

Phone calls will not be accepted or returned in relation to this RFP.

Questions must be submitted in writing(email) by February 24th at 4:00 PM. Questions can be emailed to cto@jcpsmail.org.

Answers will be posted to the JCPS Purchasing Website

<https://www.jcpsnc.org/departments/finance/purchasing> by February 25th at 4:00 PM.

Or [Promethean 2021 - QA.docx](#)

It is the bidder's responsibility to read this entire document, review all enclosures and attachments, and comply with all requirements specified herein. **FAILURE TO COMPLETE THE ATTACHED PROPOSAL FORM AND THE IRAN DIVESTMENT ACT CERTIFICATION FORM WILL RENDER THE ENTIRE QUOTE INVALID.**

Jackson County Public Schools will not evaluate or consider any additional terms and/or considerations submitted with a quote. This applies to any language appearing in or attached to the document as part of the bidder's response. **DO NOT ATTACH ANY ADDITIONAL TERMS AND CONDITIONS.** By execution and delivery of this proposal, the bidder agrees that any additional terms and/or conditions, whether submitted purposely or inadvertently, shall have no force or effect. **FAILURE TO INCLUDE AN AUTHORIZED SIGNATURE WILL RENDER THE ENTIRE PROPOSAL INVALID.**

The proposal shall be valid for no less than 45 days from the deadline stated on this page.

Bidders are urged to compute all discounts into the price offered. If a prompt payment discount is offered, it will not be considered in the award of the contract.

Any deviation from specifications indicated herein must be clearly identified. Otherwise, it will be considered that items offered are in strict compliance with these specifications, and bidder will be held responsible therefore. Deviations shall be explained in detail. **The bidder shall not construe this paragraph as inviting deviation or implying that deviation will be acceptable.**

Jackson County Public Schools reserves the right to reject any and all quotes, to waive any informality in quotes, and, unless otherwise specified by the bidder, to accept any item in the quote. If either a unit price or extended price is obviously in error and the other is obviously correct, the incorrect price will be disregarded.

Jackson County Public Schools reserves the right to require and contact a list of references to determine the acceptability of the quote. Such information may be considered in the evaluation of the proposal.

Jackson County Public Schools invites and encourages participation by businesses owned by minorities, women, disabled, disabled business enterprises, and non-profit work centers for the blind and severely disabled. Such information will be considered in the evaluation of the proposal.

Qualified quotes will be evaluated and acceptance made of the best responsive quote most advantageous to Jackson County Public Schools as determined upon consideration of such factors as prices offered, the quality of the articles offered, the general reputation and performance capabilities of the bidders, the substantial conformity with the specifications and conditions set forth in the quote, and such other factors deemed by Jackson County Public Schools to be pertinent or peculiar to the purchase in question. Unless otherwise specified by Jackson County Public Schools or the bidder, Jackson County Public Schools reserves the right to accept any item or group of items on a multi-item proposal.

As provided by statute and rule, Jackson County Public Schools will consider keeping trade secrets which the bidder does not wish disclosed confidential. However, cost information shall not be deemed confidential. In spite of what is labeled as a trade secret, the determination of whether an item is or is not confidential will be determined by North Carolina law.

Contract award notices are sent only to those actually awarded contracts, and not to every person or firm responding to this solicitation.

Timeline of Events:

RFQ Posting	February 18 th , 2021
Question Due Date	February 24 th , 2021 @ 4:00 PM
Questions and Answers Posted	February 25 th , 2021 @ 4:00 PM
Proposals Due	March 1 st 2021 @ 4:00 PM
Public Bid Opening	March 2 nd , 2021 @ 9:00 AM 398 Hospital Road Sylva, NC 28779 Online via: https://meet.google.com/sue-yrqa-akd?hs=122&authuser=0 617-675-4444 PIN: 597 532 814 1027#
Bid Award	March 2 nd , 2021
Vendor Notification	On or before March 5 th , 2021

PROPOSAL FORM

STUDENT AND TEACHER COMPUTING DEVICES FOR DEPLOYMENT IN JACKSON COUNTY PUBLIC SCHOOLS

RFP: 199-500200129

DUE DATE: Thursday, February 13 AT 4:00 PM

Proposals are subject to rejection if this form is not fully completed.

EXECUTION:

In compliance with this Request for Proposals, and subject to all the conditions herein, the undersigned offers and agrees to furnish and deliver any or all items upon which prices are offered at the prices quoted within the time frame specified herein. By executing this offer, I certify that this proposal is submitted competitively and without collusion, that none of our officers, directors, or owners of an unincorporated business entity has been convicted of any violations of Chapter 78A of the General Statutes, the Securities Act of 1933, or the Securities Exchange Act of 1934 (G.S. 143-59.2), and that we are not an ineligible vendor as set forth in G.S. 143-59.1. **False certification is a Class I felony.**

BIDDER/VENDOR	FEDERAL ID OR SOCIAL SECURITY NUMBER	
STREET ADDRESS	PO BOX	ZIP CODE
CITY & STATE & ZIP CODE	TELEPHONE NUMBER	
TYPE OR PRINT NAME & TITLE OF PERSON SIGNING	FAX NUMBER	
AUTHORIZED SIGNATURE & DATE*	EMAIL ADDRESS	

FAILURE TO EXECUTE/SIGN QUOTE PRIOR TO SUBMITTAL SHALL RENDER THE ENTIRE PROPOSAL INVALID.
LATE PROPOSALS ARE NOT ACCEPTABLE.

PLEASE ATTACH QUOTES TO THIS PROPOSAL FORM.

ALL UNIT PRICES MUST BE SHOWN CLEARLY AND BE FIRM PRICES AND FREE OF ANY ESCALATOR.

ADDITIONAL ORDERS, IN VARYING QUANTITIES, MAY BE PURCHASED AT THE UNIT PRICE.

All questions should be directed to Jeremiah Jackson, Chief Technology Officer, via email at cto@jcpsmail.org

Phone calls will not be accepted or returned

IRAN DIVESTMENT ACT CERTIFICATION REQUIRED BY N.C.G.S. 143C-6A-5(A)

RFP: 199-500200129

DUE DATE: Thursday, February 13 AT 4:00 PM

Proposals are subject to rejection if this form is not fully completed.

As of the date below, the vendor or bidder listed on this form is not on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. 143-6A-4.

The undersigned hereby certifies that he or she is authorized by the vendor or bidder listed on this form to make the foregoing statement.

BIDDER/VENDOR	
SIGNATURE	DATE
PRINTED NAME	TITLE

Notes to persons signing this form:

N.C.G.S. 143C-6A-5(a) requires this certification for bids or contracts with the State of North Carolina, a North Carolina local government, or any other political subdivision of the State of North Carolina. The certification is required at the following times:

- When a bid is submitted
- When a contract is entered into (if the certification was not already made when the vendor made its bid)
- When a contract is renewed or assigned

N.C.G.S. 143C-6A-5(b) requires that contractors with the State, a North Carolina local government, or any other political subdivision of the State of North Carolina must not utilize any subcontractor found on the State Treasurer's Final Divestment List.

The State Treasurer's Final Divestment List can be found on the State Treasurer's website at the address www.nctreasurer.com/iran and will be updated every 180 days.

Appendix A:

Delivery Locations

Jackson Community School

3770 Skyland Drive
Sylva, NC 28779

75" Titanium: 2
70" Titanium: 7
Carts: 5

Cullowhee Valley School

240 Wisdom Drive
Cullowhee, NC 28723

70" Titanium: 6

Fairview School

251 Big Orange Way
Sylva, NC 28779

75" Titanium: 1
65" Nickel: 15
Carts: 16

Scotts Creek School

516 Parris Branch Road
Sylva, NC 28779

70" Titanium: 3

Smoky Mountain High School

100 Smoky Mountain Drive
Sylva, NC 28779

75" Titanium: 8

Blue Ridge Early College

95 Bobcat Drive
Cashiers, NC 28717

75" Titanium: 2